

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Codford Village Hall, High Street, Codford, Warminster, BA12 0PP
Date: Thursday 19 May 2011
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Stands will be available from 6.30 pm and are a great opportunity to find out more about or get involved with:

- **The work of the Department of Health and Well-Being**
 - **The Community Services Contract**
 - **The Older People's Accommodation Strategy**

Light Refreshments and networking opportunities will also be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597, on 01225 713 597 or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout	Warminster West

Items to be considered

1. **Chairman's Welcome and Introductions**

2. **Election of Chairman**

To elect a Chairman for the 2011/12 municipal year.

3. **Election of Vice-Chairman**

To elect a Vice-Chairman for the 2011/12 municipal year.

4. **Nomination of representatives to Outside Bodies (Pages 3 - 4)**

To note the appointments to outside bodies which were made by the Area Board in 2010/11 and to confirm that these appointments will continue for 2011/12.

5. **Apologies for Absence**

6. **Minutes (Pages 5 - 20)**

To confirm the minutes of the meeting held on Thursday 10 March 2011 (*copy attached*).

7. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

8. **Chairman's Announcements**

8.a **Library Service Review (Pages 21 - 26)**

8.b **Digital Inclusion - "Superfast Broadband" Survey (Pages 27 - 28)**

8.c **Consultation on Waste Sites (Pages 29 - 38)**

8.d **End of Life Care (Pages 39 - 40)**

Warminster Voices

The recording of the Warminster Voices meeting on 17 March 2011 will be played.

9. **Cabinet Representative**

Councillor Jemima Milton, Portfolio Holder for Adult Care, will introduce her portfolio and answer any questions at this time or throughout the meeting when relevant.

10. **Community Services Contract** (Pages 41 - 44)

Great Western Hospital has been awarded the contract to run the community services currently run by the PCT (health clinics, community hospitals, maternity services and neighbourhood teams). Background papers have been included in this agenda.

The board will receive a short presentation followed by an opportunity to ask questions.

11. **Older People's Accommodation Strategy** (Pages 45 - 46)

The board will receive a presentation explaining the implications of the Older People's Accommodation Strategy. Background papers have been included in this agenda. There will also be an opportunity to ask questions.

The development strategy is available on the following link:

<http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=13971>

12. **Royal United Hospital NHS Trust - Foundation Trust Application**

The board will receive a presentation on the plans for the future. There will be an opportunity to ask questions as well as express view and opinions on the plans.

13. **Update on Issues Raised and Any New Issues Arising** (Pages 47 - 48)

An update from the Community Area Manager and leaders of the groups working on existing issues.

14. **Updates from Partners** (Pages 49 - 60)

To receive updates from any of the following partners:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- NHS Wiltshire
- Warminster and Villages Community Area Network
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

15. **Community Area Grants** (Pages 61 - 66)

To consider any applications for funding from the Community Area Grants Scheme.

A decision has been made in 2010/2011 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms are available on the Wiltshire Council web site and hard copies are available on request.

15.a Chapmanslade Village Hall

A request of £2,500 towards the refurbishment of the village hall.

15.b Heytesbury Young People's Organisation (HYPO)

A request of £4,843 for the provision of play and fitness equipment for all ages at Heytesbury Playing field at Greenlands.

15.c Warminster Athenaeum Trust

A request of £4,950 for funding to modify the entrance steps into the building to comply with DDA requirements.

15.d Warminster Voices Project

The project requires a further £570 to cover Board meetings for the financial year 2011/12.

16. Warminster and Villages Community Partnership - Request for Funding (Pages 67 - 82)

To consider a request from Warminster and Villages Community Partnership to receive funding.

17. Date of Next Meeting, Forward Plan, Evaluation and Close (Pages 83 - 84)

To note that the next meeting of the Warminster Area Board will take place on:

30 June 2011 – Corsley Centre (change of venue)

To note that future meetings of the Warminster Area Board will take place on:

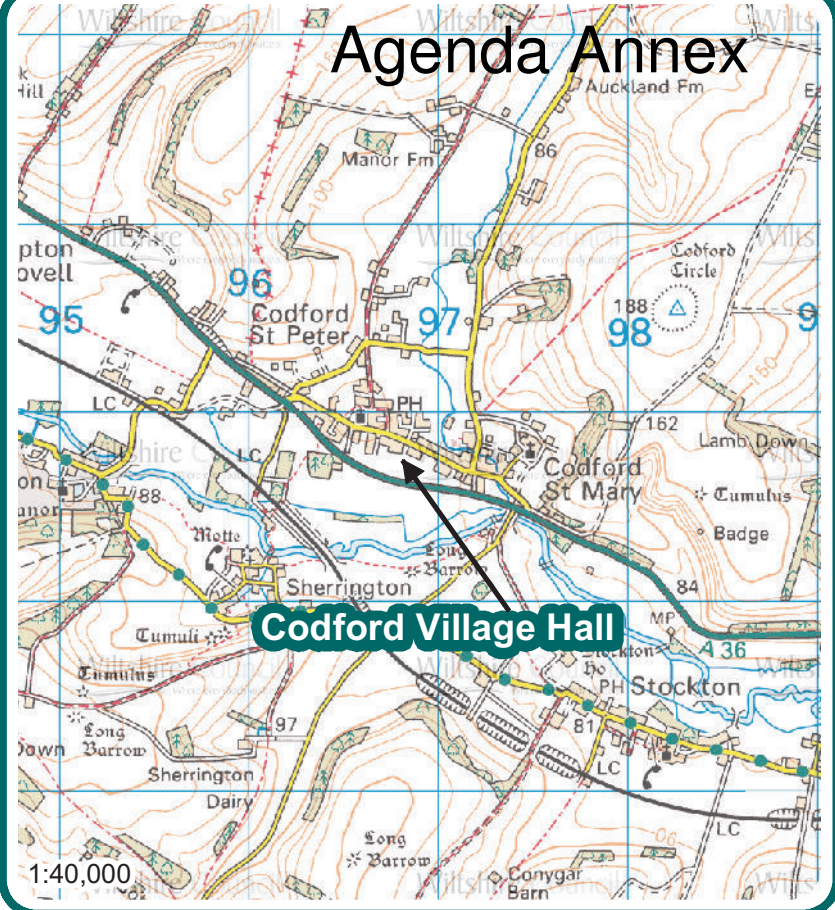
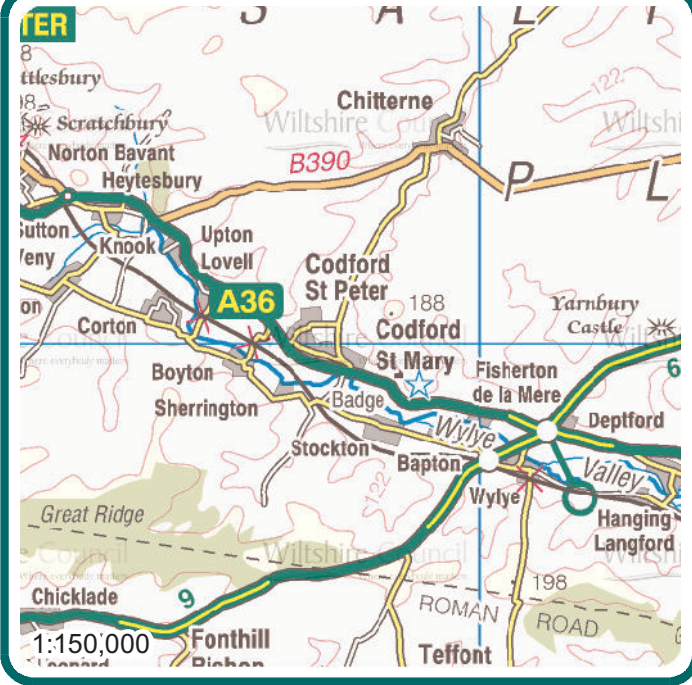
01 September 2011 – Chapmanslade Village Hall

10 November 2011 – Christchurch Hall

12 January 2012 – Codford Village Hall

08 March 2012 – Corsley Reading Room

To note the Forward Plan for the Warminster Area Board as attached.



**Codford Village Hall,
High Street,
Codford,
Warminster,
BA12 0PP**

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Warminster Area Board Outside Body Appointments 2011/12

At the meeting of the Warminster Area Board on 20 May 2010, councillors reviewed the list of appointments to outside bodies that were made during 2009/10, and noted that these would continue during the year 2010/11, as follows:

Outside Body Title	Representative
Warminster and Westbury CCTV Partnership	Councillor Andrew Davis
Warminster Town Plan Steering Group	Councillor Keith Humphries
Warminster Youth Issues Group (CAYPIGS)	Councillor Andrew Davis
Community Area Partnership	Councillor Fleur de Rhé-Philippe

Details are currently being checked for the following Outside Body Appointment however it should be noted that the current appointment would stand until it can be confirmed that a representative is no longer required:

Warminster Sports Centre Management Committee	Councillor Andrew Davis
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MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Christ Church Hall, Upper Weymouth Street, Warminster, Wilts BA12 9PS
Date: 10 March 2011
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer), Tel: 01225 713 597 or (e-mail) marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Keith Humphries, Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Barry Pirie, Service Director for Human Resources
Marie Gondlach, Democratic Services Officer, Democratic Services Officer

Town and Parish Councillors

Maiden Bradley with Yarnfield Parish Council, Horningsham Parish Council and Upper Deverills Parish Council – Sarah Jeffries (clerk)
Warminster Town Council – Veronica Burden, Chris March and Sue Fraser
Heytesbury Parish Council – Vanessa Sturney
Chitterne Parish Council – Mike Lucas
Codford Parish Council – Don Bartlett
Bishopstrow Parish Council – Sheila Thomson

Partners

Wiltshire Police – Sergeant Sam Withey

Members of Public in Attendance: 21

Total in attendance: 46

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p data-bbox="339 378 1153 414"><u>Chairman's Announcements, Welcome and Introductions</u></p> <p data-bbox="339 445 1485 551">The Chairman welcomed everyone to the meeting of the Warminster Area Board and asked members of the area board and officers present to introduce themselves.</p> <p data-bbox="339 591 1382 663">The Chairman then made the following announcements (full details of the announcements were contained in the agenda at pages 3 to 7):</p>
1.a	<p data-bbox="339 698 1321 734"><u>Proposed Changes to Arrangements governing the Code of Conduct</u></p> <p data-bbox="339 801 1485 1019">The Government's Localism Bill, published on 13 December 2010, made significant changes to the current arrangements governing the conduct of Councillors in Wiltshire. The Bill was expected to become law in the Autumn 2011, in the meantime the current arrangements would continue to apply and updates would be provided on the progress of this legislation to towns, parish and city councils.</p> <p data-bbox="339 1059 1299 1095">The following officers can provide further information on this matter:</p> <p data-bbox="339 1135 1177 1207">Ian Gibbons, Solicitor to the Council and Monitoring Officer 01225 713052 E-mail ian.gibbons@wiltshire.gov.uk; or</p> <p data-bbox="339 1247 1254 1319">Nina Wilton, Head of Governance and Deputy Monitoring Officer 01225 713078 E-mail nina.wilton@wiltshire.gov.uk</p>
1.b	<p data-bbox="339 1386 828 1422"><u>Childcare Sufficiency Assessment</u></p> <p data-bbox="339 1489 1477 1671">Local authorities have a duty, under the Childcare Act 2006, to assess the sufficiency of childcare in their area and produce a report. Wiltshire's second report had been drafted and was out for consultation on the Wiltshire Council website until 20 March 2011. The final report would be published on the website before 1 April 2011.</p>
1.c	<p data-bbox="339 1706 994 1742"><u>Reducing Child Poverty Strategy Consultation</u></p> <p data-bbox="339 1809 1485 1955">The Child Poverty Act required each local authority to produce a child poverty strategy. Information had already been sent to a wide distribution including all councillors, the Wiltshire Assembly, thematic partnerships, schools and early years' settings.</p>

	<p>The consultation regarding the content of the Wiltshire Reducing Child Poverty Strategy was open until 4 April 2011. http://www.wiltshire.gov.uk/healthandsocialcare/childrenyoungpeoplefamilies/reducingchildpovertyconsultation.htm</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from: Councillor Pip Ridout Mr Digby Barker, Warminster and Villages Community Partnership Councillor Francis Morland, Chapmanslade Parish Council Sam Shore, Youth Development Coordinator for Warminster Development Services for Young People</p>
3.	<p><u>Minutes</u></p> <p>Decision The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Fleur de Rhé-Philippe declared a personal and prejudicial interest, as a voluntary Director of the Trust, with regards to the Performance Reward Grant Scheme application from the Warminster and District Development Trust. Councillor de Rhé-Philippe would not vote on this application.</p>
5.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>The Area Board received an Issue Update and Progress Report from the Community Area Manager; four additional issues had been received in January and February 2011 of which two had been successfully dealt with and two were in progress. A meeting had been set up on 14 March 2011 from 2.00 to 4.00 pm with Warminster Environment Pride Team to identify how best to resolve the ongoing problem of dog fouling.</p> <p>The Community Area Manager also reminded everyone that the next meeting of Warminster Voices would be on 17 March 2011 at 2.00 pm at the Warminster Library and would focus on Community Services, End of Life Care and Older People's Accommodation Strategy.</p>
6.	<p><u>Delegated powers to Community Area Manager</u></p> <p>The area board considered whether it wished to delegate power to the Community Area Manager to take certain urgent decisions between meetings of the board where necessary.</p> <p>Decision:</p>

	<p>a) That in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Warminster Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £500 from the budget delegated to the area board. A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.</p> <p>b) To review, within six months, the maximum amount of expenditure not to be exceeded.</p>
7.	<p><u>Updates from Partners</u></p> <p>Update reports had been received from the following and were included in the agenda:</p> <ul style="list-style-type: none"> ➤ NHS Wiltshire ➤ Wiltshire Fire and Rescue ➤ Warminster Town Council ➤ Maiden Bradley with Yarnfield Parish Council ➤ Upper Deverills Parish Council ➤ Horningsham Parish Council <p>Update reports from Wiltshire Police and Warminster Community Area Young People’s Issues Group were received at the meeting and are appended to these minutes.</p> <p>The area board was pleased to note that to date around 45% of the 12-19 year olds population within the community area had engaged with the Youth Centre.</p> <p>A representative from Warminster Town Council updated the board on the parking situation following the changes to free parking and explained that the Town Council was looking into different schemes in partnership with local businesses. The board would be kept informed of progress on the scheme. She also reminded everyone that a Mayors Civic Service celebrating “being community” would take place on Sunday 13 March starting at 10.00 am, at the Minster Church.</p> <p>The Chairman informed all present that a “Big Society, localism and what it means for the Warminster area” event would take place on Thursday 7 April 2011 from 6.00 pm for a 6.30 pm start at the Corsley Centre. The Chairman encouraged everyone who could to attend as it would be a genuine chance for local residents to influence things in the Warminster area.</p>
8.	<p><u>Presentation on the Corsley Memorial Playing Field</u></p> <p>Last year the Warminster Area Board gave the Corsley Memorial Playing Field</p>

	<p>two grants:</p> <ul style="list-style-type: none"> • £1,500 to organise a children's sports day • £5,000 match funding towards new cycling and tennis equipment <p>The area board received a presentation from Dr Neil Carpenter explaining the, sometimes arduous, journey taken by the all volunteers committee of Trustees when they had decided to improve and maintain the Playing Field which had been bought in 1947 by the village to remember the war dead, and an update on how the grants had been used.</p> <p>The Children's Sports Day took place on 31 August 2011 and the brilliant weather only added to the success of the day. The children had been enthusiastically involved in all aspects of the day, from designing the invites, to distributing them from door to door, and finally thoroughly enjoying themselves on the day!</p> <p>The charity had received an additional £49,999 towards new cycling and tennis equipment as part of a Lottery bid. Dr Carpenter explained that local companies had been used whenever possible and that young volunteers had also helped prepare the grounds and install the new equipment.</p> <p>Dr Carpenter was delighted with the outcome of both projects but he did issue a friendly warning to anyone who would consider embarking on a similar project and shared some learning points including:</p> <ul style="list-style-type: none"> ➤ Being subjected to full business costs as charity of a local amenity; ➤ Not underestimating the amount of work involved to win the Lottery Bid (6 months full-time work equivalent); ➤ Remembering that grants were available via the Warminster Area Board and the process was quite simple; ➤ Engaging in an open and honest consultation process but also accepting that you cannot please everyone; ➤ Using local companies and volunteers whenever possible to bring business into the area and save money respectively; ➤ Allowing time, resources and funds to go through the planning system.
9.	<p><u>Community Area Grants</u></p> <p>The area board considered four applications seeking 2010/11 Community Area Grant funding as follows:</p>
9.a	<p><u>Warminster and District Amateur Swimming Club - £991 to purchase underwater video equipment and equipment for poolside viewing</u></p> <p>Sarah Jeffries, as a member of the Warminster and District Amateur Swimming Club, attended the meeting and explained that many of the members had shown real talent with some successfully taking part in National Level competitions. The grant the club had applied for would buy some equipment which would benefit all its members.</p>

	<p>Decision:</p> <p>To award £991 to the Warminster and District Amateur Swimming Club to purchase underwater video equipment and equipment for poolside viewing</p> <p>Reason:</p> <p>The application meets grant criteria 2010/11 and demonstrates a link to the Community Plan as it supports a large proportion of children and adults in competitive swimming which improves the health and wellbeing of all that participate.</p> <p>ACTION: Jacqui Abbott</p>
9.b	<p><u>Warminster and District Foodbank - £984 for a "Gourmet on your Doorstep" event</u></p> <p>Doreen Baker, a member of the Warminster and District Foodbank association, attended the meeting and answered many questions from the board, she explained that the event would not only raise fund but also raise awareness of the foodbank and the issues it faces.</p> <p>Decision:</p> <p>To award £984 to the Warminster and District Foodbank for a "Gourmet on your Doorstep" event.</p> <p>Reason:</p> <p>The application meets the grant criteria 2010/11 and demonstrates a link to the Community Plan as it supports the local economy and promotes healthy eating.</p> <p>ACTION: Jacqui Abbott</p>
9.c	<p><u>The Warminster Preservation Trust - £5,000 towards the purchase and refurbishment of Warminster Town Hall</u></p> <p>Chris March, Warminster Preservation Trustee, attended the meeting and informed the board that the Trust was hoping to shortly be in a position to buy the building. In the meantime the Trust had developed a business plan and was gaining strong support from most businesses in the town.</p> <p>It was clarified at the meeting that the building had been in private ownership for a long period of time.</p> <p>Decision:</p>

	<p>To not award £5,000 to the Warminster Preservation Trust towards the purchase and refurbishment of Warminster Town Hall</p> <p>Reason:</p> <p>The application does not meet the grant criteria 2010/11. The building is not owned or leased by the Preservation Trust at this present time. There are ongoing negotiations with the receivers and no guarantees that the Trust will own the building in order for them to repair it in line with the grant request. In addition, projects in receipt of Community Area Grant awards must be undertaken within a year.</p> <p>Following its decision, and without prejudice to any future applications, the area board congratulated the Warminster Preservation Trust on its willingness to take on such a project and invited the Trust to consider submitting a detailed grant application once it had ownership of the building.</p> <p>ACTION: Jacqui Abbott</p>
9.d	<p><u>Warminster Garrison Saddle Club - £5,000 towards the total refurbishment of the outdoor arena</u></p> <p>Bill Common of the Warminster Garrison attended the meeting and introduced the grant application explaining that the outdoor arena was unusable during the winter months in its present state.</p> <p>He also pointed out that there was match funding already in place from the Army Sports Control Board of £10,000 and £32,000 promised from the Nuffield Trust if a further £5,000 could be raised and that this was the basis of the application for a Community Area Grant.</p> <p>Decision:</p> <p>To award £5,000 to the Warminster Garrison Saddle Club towards the total refurbishment of the outdoor arena</p> <p>Reason:</p> <p>The application meets the grant criteria 2010/11. The project makes a link to the Community Plan through Culture and Leisure provision (WVCP, page 12) and meets the requirements of Wiltshire Council and the MOD's civil military integration programme across Salisbury Plain. It contributes to Warminster Garrison's Community Engagement initiative and brings local civilians into a joint initiative with army families.</p> <p>ACTION: Jacqui Abbott</p>

10.	<p><u>Performance Reward Grant</u></p> <p>Consideration was given to four Performance Reward Grant applications, as follows:</p>
10.a	<p><u>Warminster and Villages Development Trust - £50,000 for the "Go Bustards!" project</u></p> <p>Kayleigh Tabaroni and Lesley Fudge introduced the grant application and explained that this was a community project already having 20 villages on board and were hoping to go countywide.</p> <p>Councillor Fleur de Rhé-Philippe did not vote on the application, item 4 of these minutes refers.</p> <p>Decision:</p> <p>The area board was in support of the application from the Warminster and Villages Development Trust and recommended it go forward to the Performance Reward Grant Panel.</p> <p>ACTION: Jacqui Abbott</p>
10.b	<p><u>Wylve Coyotes - £31,000 for the purchase and refurbishment of a mobile unit for their before & after school and holiday club</u></p> <p>Kate Brayne of Wylve Coyotes attended the meeting and drew the area board's attention to the fact that the application was for £31,000 of funding. Wylve Coyote were looking to offer even more than they already did and the activities would extend beyond before and after school clubs and would probably include catering.</p> <p>Decision:</p> <p>The area board was in support of the application from Wylve Coyotes and recommended it go forward to the Performance Reward Grant Panel.</p> <p>The area board encouraged the applicant to consider listing all the benefits associated with the project when submitting their application to the panel.</p> <p>ACTION: Jacqui Abbott</p>
10.c	<p><u>Wiltshire's Neighbourhood watch schemes - £20,000 for the Crime Detection through Ultra Violet Scanning - smart water kits</u></p> <p>The area board expressed some concerns over this application and the fact that</p>

	<p>it seemed to be looking into buying kit to be used by Wiltshire Police Officers; however the board also recognised the worthiness of the purpose of the initiative.</p> <p>Decision:</p> <p>The area board was in support of the application from the Wiltshire's Neighbourhood watch schemes and recommended it go forward to the Performance Reward Grant Panel.</p> <p>ACTION: Jacqui Abbott</p>
10.d	<p><u>Splitz Support Service - £41,169 for "Respect" accredited work with male perpetrators of domestic abuse</u></p> <p>Decision:</p> <p>The area board was in support of the application from the Splitz Support Service and recommended it go forward to the Performance Reward Grant Panel.</p> <p>ACTION: Jacqui Abbott</p>
11.	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Warminster Area Board focusing on Health and Well-Being and Older People would be held on Thursday 19 May 2011 at Codford Village Hall.</p> <p>The Chairman invited suggestions for a venue for the Warminster Area Board meeting on 12 March 2012 and it was agreed that the meeting would take place in the refurbished Assembly Rooms if available.</p> <p>ACTION: Marie Gondlach</p> <p>The Chairman asked all present to fill-in and return their evaluation forms then brought the meeting to a close.</p>

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**Partner Update for Warminster Area Board for the Warminster
CAYPIG (Community Area Young People's Issue Group)**

Name of Parish/Town Council: Warminster

Date of Area Board Meeting: 10th March 2011

Headlines/Key Successes

- The Continuation of Warminster CAYPIG which is currently dealing with the following Issues: Skate Park, Transport, Football league, leisure Credits, Youth exchange and 13-19 Youth Strategy.
- One of the main CAYPIG success stories of the time was the group's participation in securing funds for the repair of the skate park and also the new teen shelter.
- A Warminster CAYPIG member was recently elected to the Wiltshire Assembly of Youth representing all young people in Wiltshire.
- To date Warminster Development centre for young people have engaged with approximately 920 aged 12-19 year olds this is based on the population of 2064 13-19 year olds within the community area, this equates to engagement with 45% of the population which is reflected within our statistics.

Projects

- The 13-19 youth strategy consultation is taking place whereby, The children and Young People's Trust board are consulting through workshops with adults/staff and young people, to develop a 13-19 Youth Strategy, which will be a new policy for Wiltshire. The Trust Boards job is to develop children's and young people's services within the county. Most counties in England have a Trust Board. The Trust Board needs to consult with those working with young people for example Youth Development Workers, children's charities, voluntary youth organisations and a diverse range of those organisations working with children and young people, as well as children and young people themselves.

The aim for putting this strategy together is for Children and Young Peoples services that are available now and in to the future to be in response to need. Once adults, children and young people have been consulted, which will take place between now and June, their input will be read and will be used to inform the co-ordination of a new framework for children and young people ensuring that it includes the services that are actually needed. This new framework will be launched as the 13-19 Strategy later in the year.

Young people from Warminster attended a consultation conference and workshop on February 24th 2011 in Devizes, joined by young people from across Wiltshire, covering all community areas, and were asked to speak openly and honestly about the range of services that are available where they live, how good they are and where there may be gaps where services are required but are not currently available or where they may need increasing. They spoke on behalf of young people aged 13-19 in their area so were encouraged to speak with friends and peers prior to the event to gather opinions and ideas. A county-wide picture was developed.

- Warminster Development Centre for Young People currently offers a wide range of diverse activities. The Youth Work offer that takes place is needs led, thoroughly planned and takes place in various locations within the local community. These consist of Centre based, street based work within the town and also in the villages during the spring/summer, we also do school based work and various holiday activities. We also take on specialist programmes for the more vulnerable groups, this includes young people with additional needs, single gender work, and opportunities targeted at those hard to reach and at risk of entering the criminal justice system as well as 1:1 work with vulnerable individuals. Throughout the course of participation, a large proportion of the young people we work with have taken part in local and national accredited schemes and awards, including ASDAN, Peer Mentoring Scheme, Arts Award, Duke of Edinburgh Award, First Aid, Food Hygiene and Sports Development Awards, these are all funded by the Youth Development Centre. These provide opportunities to gain valuable skills, qualifications, improve self confidence and self-esteem, increased resilience, team work, independent living skills, and also enable them to take part in diverse personal and social education programmes of work.

The centre is open to all young people and qualified Youth Development Workers engage with them up to 5 evening sessions a week, offering both a universal and targeted approach, to ensure that the needs of as many young people as possible are met. The team currently consists of 1 Full-Time worker and 6 Assistant Youth Development Workers 2 Volunteers and 3 Peer Mentors. The centre has a staffing allocation of 40hrs per week for the 2011/2012 year, which excludes the full time workers, which is used to meet the commitment from Wiltshire Council to offer evenings a week of professional youth work delivery, following a curriculum to ensure quality

opportunities and positive outcomes for Young People. The formula equates up to 2-3 assistant youth development workers per 3 hour session. We as a service aim to meet the need of every young person that we come in contact with.

- The Young people and the CAYPIG are currently working on new projects for the future. These are to extend the current youth offer within the community, which will be done through the allocated hours. The centre is currently looking at opening the centre five nights a week with developing a Youth Café on a Friday evening which will open till 9:30/10pm, this will give young people a safe alternative place to go on a Friday night, with this we are hoping to reduce the anti-social behaviour with in the town and provide an alternative to drinking in the local parks. We are also looking to make the most of the resources we have by creating more music session for young people and enable them to be more creative in the production of writing songs and putting music with this, this can then be show cased to the local community.

We are currently looking at developing and putting in to place a Leisure credit scheme where young people are able to do voluntary work in the local community and in return they will build up credits for leisure activities and trips that they would not necessarily get the opportunity to do otherwise. The CAYPIG is also currently involved in setting up and sorting a youth exchange abroad, this is as a joint venture with Westbury CAYPIG and although still in planning stage we are looking to go in October this year.

Diary Dates

- CAYPIG Meeting: Wednesday 23 March - 6:30pm Warminster Youth Development Centre
- CAYPIG Meeting: Thursday 21 April - 6:30pm at Warminster Youth Development centre
- CAYPIG Meeting: Thursday 23 June at Warminster Youth Development Centre

Signed: Sam Shore, Youth Development Coordinator for Warminster Development Services for Young People
Email sam.shore@wiltshire.co.uk 01985 218561

Date: 8th March 2011

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Crime and Community Safety Briefing Paper Warminster Community Area Board



1. Neighbourhood Policing

Team Sgt: Deb Ashley

Town Centre Team

Beat Manager – PC Sam Withey

Patrol Officer – Jon Pearce

PCSO – Lorraine Rice

PCSO – Liz Donohoe

PCSO – Hannah Jameison

Rural Team

Beat Manager – PC Vicky Pegrum

PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Performance in Warminster continues to be very good with a 12% reduction in overall crime. Of particular note is the 34% reduction in dwelling burglaries which in real terms means that there have been 17 fewer victims of this horrendous crime. In Wiltshire our main priority is to reduce violent crime. In Warminster our violent crime is currently down 11% which is a really good result.

Over the past few months we have seen a number of garages being targeted for their cigarettes in overnight burglaries. Two weeks ago, following an attack at the garage in Longbridge Deverill, two individuals were chased and caught by Warminster officers. The investigation is ongoing but we have not had any further incidents. This was some really good work by local officers.

CRIME & DETECTIONS (Nov 2008 – Oct 2010 compared to previous year)

WARMINSTER	CRIME				DETECTIONS	
	FEB 2010 - JAN 2011 cf previous year				FEB 2010 - JAN 2011 cf previous year	
	2009/10	2010/11	+ / -	% Change	2008/09	2009/10
Violence Against the Person	244	217	-27	-11.1%	59.8%	60.4%
Dwelling Burglary	50	33	-17	-34.0%	12.0%	36.4%
Criminal Damage	309	252	-57	-18.4%	15.2%	17.1%
Non Dwelling Burglary	136	106	-30	-22.1%	25.7%	0.9%
Theft from Motor Vehicle	102	71	-31	-30.4%	8.8%	5.6%
Theft of Motor Vehicle	42	14	-28	-66.7%	47.6%	14.3%
Total Crime	1364	1193	-171	-12.5%	28.7%	25.3%

County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 3rd (out of 15) for Violent Crime

Anti-Social-Behaviour – reported incidents

Jan-Mar 2010	Apr-Jun 2010	Jul-Sept 2010	Oct-Dec 2010	MONTHLY AVE
223	211	244	227	226.3

Inspector Minty
Area Commander

Warminster Area Board 19 May 2011

Chairman's Announcements

Library Service Review

The Wiltshire Library Service Review has culminated in a decision by cabinet on 25 January to accept the proposals outlined in the Library Service review paper.

A summary of the proposals is available in the document provided tonight which has section for comments that can be completed and returned to the council.

The proposals include inviting members of the community to get involved in volunteering in their libraries and the document has a reply section for those interested to get in touch.

The key points for libraries in this area are:

- All mobile library stops will continue to operate
- Warminster library opening hours will be reduced from 46 to 43 hours a week, it should be noted that opening hours could be extended by working with volunteers (see overleaf for details)
- New self service technology will be introduced to the library to improve efficiency

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Wiltshire's libraries – Plans for change

Wiltshire Council is facing a budget reduction of 28.4% over the coming years. To help the council meet this target, the library service will need to reduce its budget by a similar amount.

Following comprehensive consultation, which included area boards, customer focus groups, plans for how the library service will manage its reduced budget were approved by Wiltshire Council's Cabinet on 25 January 2011. The savings will be made by reducing the library stock fund by £149,000 per year to £707,000 per year, by rationalising library opening hours and by working with volunteers to operate our smallest libraries and to extend opening hours at other locations.

Key points from the plans:

- All 31 of Wiltshire's libraries will be retained
- All five of Wiltshire's mobile libraries will be retained
- All libraries will still receive funding from Wiltshire council for premises costs, power, cleaning and computer systems
- Library stock would continue to be provided to all library branches

The main changes are:

- Wiltshire's 21 largest libraries would see a reduction in their opening hours. See overleaf for detail
- Reductions would be more significant in libraries serving smaller communities
- Wiltshire's 10 smallest libraries, accounting for 3% of visits overall, would be operated in partnership with volunteers, supported by the library service
- Opening hours would be rationalised so similar sized communities would have the same library opening hours
- Self service technology would be introduced to all libraries to improve efficiency and help communities extend library opening hours through support from volunteers, who will be trained and supported by Wiltshire library staff

Wiltshire Council is fully committed to its libraries and understands how important they are to communities. These plans would allow the council to retain its current network of libraries and mobile library stops.

For more information on how local libraries would be affected see the table overleaf.

If you are interested in volunteering please register your interest on the back page of this leaflet.

Library name	Current opening hours	Proposed opening hours	Evenings (until 7pm)	Saturday
Salisbury	55	53	3	9am – 5pm
Chippenham	55	49	3	9am – 5pm
Trowbridge	52	49	3	9am – 5pm
Devizes	51	43	2	9.30am – 4pm
Warminster	46	43	2	9.30am – 4pm
Bradford on Avon	46	40	2	9.30am – 4pm
Calne	46	40	2	9.30am – 4pm
Melksham	42	40	2	9.30am – 4pm
Wootton Bassett	39.5	40	2	9.30am – 4pm
Amesbury	42	33	2	9.30am – 1pm
Corsham	39.5	33	2	9.30am – 1pm
Malmesbury	38.5	33	2	9.30am – 1pm
Marlborough	42.5	33	2	9.30am – 1pm
Westbury	38.5	33	2	9.30am – 1pm
Mere	45	31	1	10 - 1
Pewsey	24	17	1	10 - 1
Tidworth*	34	34	2	10 - 1
Cricklade	20	14	1	No
Downton	26	14	1	No
Wilton	30	14	1	No
Aldbourn	10	<p>Opening hours at these 10 smallest will be agreed with each Community and will depend upon the number of volunteers available (we aim for a minimum 3 hours opening per week)</p> <p>These library branches will have five hours of support each week from trained library staff, who will carry out essential back office tasks and train and support volunteers.</p>		
Box	12			
Durrington	19			
Ludgershall	19			
Lyneham	15			
Market Lavington	10			
Netheravon	10			
Purton	16			
Ramsbury	10			
Tisbury	13			

* Tidworth library operates under a management agreement with HM Armed Forces

Your views

The council has approved these plans to achieve the savings required over the next two years but welcomes your views on them for future service planning.

- Please complete the feedback form and return it to your local library or to Library HQ, Bythesea Road, Trowbridge, BA14 8BS.

If you wish to make a comment about the plans please use the box below

Volunteering

Would you consider volunteering to help at your local library?

Yes	No
-----	----

If yes and you would like more information about volunteering in libraries please give your details below:

Email

Phone

Address

About you

Are you:	Male	Female
----------	------	--------

Postcode House name/number

Your age	Under 18	18-24	25-34	35-44
	45-54	55-64	65-74	75+

Are you a member of the library?

Yes	No
-----	----

Which library do you normally use?

Do you use any other library?

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Warminster Area Board 19 May 2011

Chairman's Announcements

Digital Inclusion

Wiltshire Council's business plan for 2011-15 has prioritised a number of areas for investment, of which Digital Inclusion and supporting the rollout of superfast broadband for both business and home users is a key area. The Council has set the ambitious target of enabling 85% of all premises to be able to access superfast broadband (possibly 95% with additional funding) and for all premises to be able to receive standard broadband by 2015.

To help understand existing coverage and the requirements for the future, Wiltshire Council will be launching a superfast broadband survey for home and business users between 26 April and 3 June. This will allow people to say what types of services they can currently access over internet and how well their service performs. The survey also asks about their views for getting superfast broadband in their community in future. This information will allow the Council to better understand the demand for this service and where it will need to prioritise investment.

The council is keen to get as many responses as possible to help inform its rollout plans over the next 4 years.

The survey is available on-line and also as a printed document.

Details are available from: www.wiltshire.gov.uk/digitalinclusion

Printed versions can be requested by calling and asking for the digital inclusion survey from the start date of the survey - 0300 456 0100

Results of the survey will be shared on the Council web site in July, via the same link.

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Warminster Area Board 19 May 2011

Chairman’s Announcements

Consultation on Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations Development Plan Document (DPD)

Wiltshire Council is updating its policy framework to ensure that future proposals for waste development in Wiltshire are for the right types of facilities in the right locations. Consultation on a Proposed Submission Draft – Waste Site Allocations Development Plan Document (DPD) will commence on **13 June 2011** and last for 8 weeks.

This DPD represents the final key document in the policy framework for the provision of waste sites within Wiltshire and Swindon, which includes:

- Wiltshire and Swindon Waste Core Strategy (adopted July 2009)
- Wiltshire and Swindon Waste Development Control Policies Development Plan Document (adopted September 2009)

The consultation document allocates a range of sites for a variety of potential waste uses to provide a flexible and responsive framework that will enable waste to be driven up the waste hierarchy - i.e. reducing our dependence on landfill, with a greater focus on recycling and composting of waste. The majority of sites identified are on land currently in use by existing waste management facilities or current/proposed industrial areas (illustrative map attached).

Within the Warminster Community Area, the Sites DPD identifies two proposed locations for future waste operations:

Site	Proposed waste uses	Scale
Warminster Business Park	<ul style="list-style-type: none"> • Materials Recovery Facility/Waste Transfer Station • Local Recycling 	Local
Chitterne Waste Management Facility	<ul style="list-style-type: none"> • Materials Recovery Facility/Waste Transfer Station • Local Recycling • Inert Waste Recycling/Transfer • Composting • Waste Treatment 	Local

The identified sites conform to the Councils’ adopted waste policy framework in terms of location and have been fully appraised by independent consultants. However, should the sites be adopted following the formal examination process, any future planning applications to bring forward development will need to fully address the environmental considerations outlined in the draft Sites DPD. It will be particularly important to ensure that any future application is underpinned by a full Transport Assessment (TA) to investigate traffic movements and identify measures to alleviate impacts (in accordance with adopted policy WDC11¹).

¹ See the Wiltshire and Swindon Waste Development Control Policies Development Plan Document

Extracts of site profiles within the draft Sites DPD for proposed waste sites within the Warminster Community Area are attached.

All of the proposed waste uses within the Warminster Community Area are for local scale only. Local scale waste management facilities will be expected to handle waste sourced from a limited geographical catchment. These facilities are essential in helping to provide local solutions for collecting, sorting, bulking and treating waste as well as complimenting the solutions provided by strategic waste management facilities. A summary of the proposed local scale waste uses is provided below:

Proposed waste use	Summary of proposed waste use
Materials Recovery Facility (MRF)	Collecting, separating, sorting and bulking a wide range of waste materials prior to transfer received from a limited geographical area.
Waste Transfer Station (WTS)	Where waste is deposited, stored and then transferred in larger loads to a waste treatment or disposal facility.
Local Recycling (LR)	Collecting, storing and bulking particular waste materials prior to transfer (can also include metal recycling, car-depollution and WEEE ² facilities).
Inert Waste Recycling/Transfer (IWR/T)	Sorting, screening or crushing of inert ³ material prior to transfer.
Composting (C)	Where farms or small waste management sites receive inputs from limited sources.
Waste Treatment (T)	Facilities for the treatment of waste which receive waste from a limited geographical area.

The draft Sites DPD will be available from the start of the consultation period (13 June 2011). The Council encourages anyone wishing to view and comment on the consultation document to use the council's consultation website:

<http://consult.wiltshire.gov.uk/portal>

Hard copies of the document will also be available for inspection at Wiltshire Council and Swindon Borough Council main offices as well as all libraries throughout the County and Borough.

Once the consultation period has closed, the draft Sites DPD, supporting evidence base and all comments received during the consultation will be presented to Full Council for approval, before being submitted to the Secretary of State in November / December 2011. From that point, the document will be in the independent examination process.

For further information please contact the Minerals and Waste Policy Team (Economy and Enterprise) at Wiltshire Council by telephone (01225 713429) or email: mineralsandwastepolicy@wiltshire.gov.uk.

Note:

For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² WEEE: Waste Electrical and Electronic Equipment

³ Waste which, when deposited into a waste disposal site, does not undergo any significant physical, chemical or biological transformations

Potential waste sites and community areas



Proposed waste sites

- (Local
- (Strategic

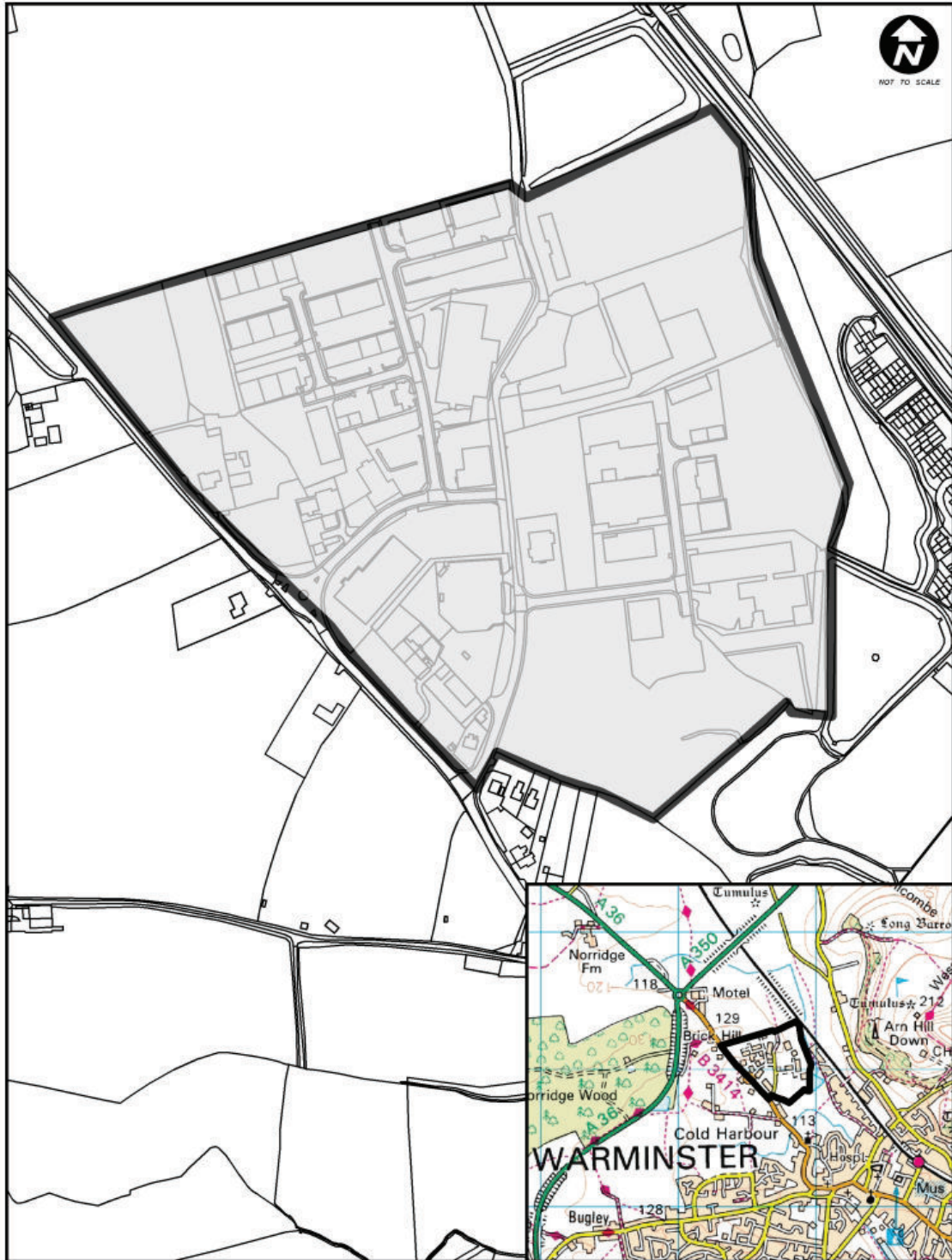
Community area

Urban area

N01	Parkgate Farm, Purton	S06	Thorney Down Waste Transfer Station, Winterslow	W03	Northacre Trading Estate, Westbury
N02	Purton Brickworks Employment Allocation, Purton	S07	Salisbury Road Industrial Estate, Downton	W04	LaFarge Cement Works, Westbury
N03	Hills Resource Recovery Centre, Compton Bassett	S08	Brickworth Quarry and Landfill, Whiteparish	W05	Bowerhill Industrial Estate, Melksham
N04	Land East of HRC / WTS at Stanton St Quintin	S09	Employment Allocation, Mere	W06	Canal Road Industrial Estate, Trowbridge
N05	Land West of HRC/WTS Stanton St Quintin	S10	Former Imerys Quarry, Quidhampton	W07	West Ashton Employment Allocation, Trowbridge
N07	Park Grounds Farm, Wootton Bassett	E01	Castledown Business Park, Ludgershall	W08	Warminster Business Park, Warminster
N09	Barnground, South Cerney	E03	Hopton Industrial Estate, Devizes	W09	Chitterne Waste Management Facility, Chitterne
N10	Whitehills Industrial Estate, Wootton Bassett	E04	Nursteed Road Employment Allocation, Devizes	SW01	Chapel Farm, Blunsdon
N11	Bumpers Farm Industrial Estate, Chippenham	E05	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	SW02	Waterside Park, Swindon
N12	Thingley Junction, Chippenham	E07	Salisbury Road Business Park, Marlborough	SW03	Brindley Close / Darby Close, Swindon
N13	Leafield Industrial Estate, Corsham	E08	Salisbury Road Business Park, Pewsey	SW04	Land at Kendrick Industrial Estate, Swindon
N14	Porte Marsh Industrial Estate, Calne	E09	Everleigh Waste Management Facility	SW06	Rodbourne Sewage Treatment Works, Swindon
S01	Solstice Business Park, Amesbury	E11	Pickpit Hill, Tidworth	SW07	Land within Dorcan Industrial Estate, Swindon
S02	CB Skip Hire, St Thomas Farm, Salisbury	W01	Hampton Business Park, Melksham		
S05	Sarum Business Centre, Salisbury	W02	West Wilts Trading Estate, Tisbury		

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Warminster Business Park, Warminster



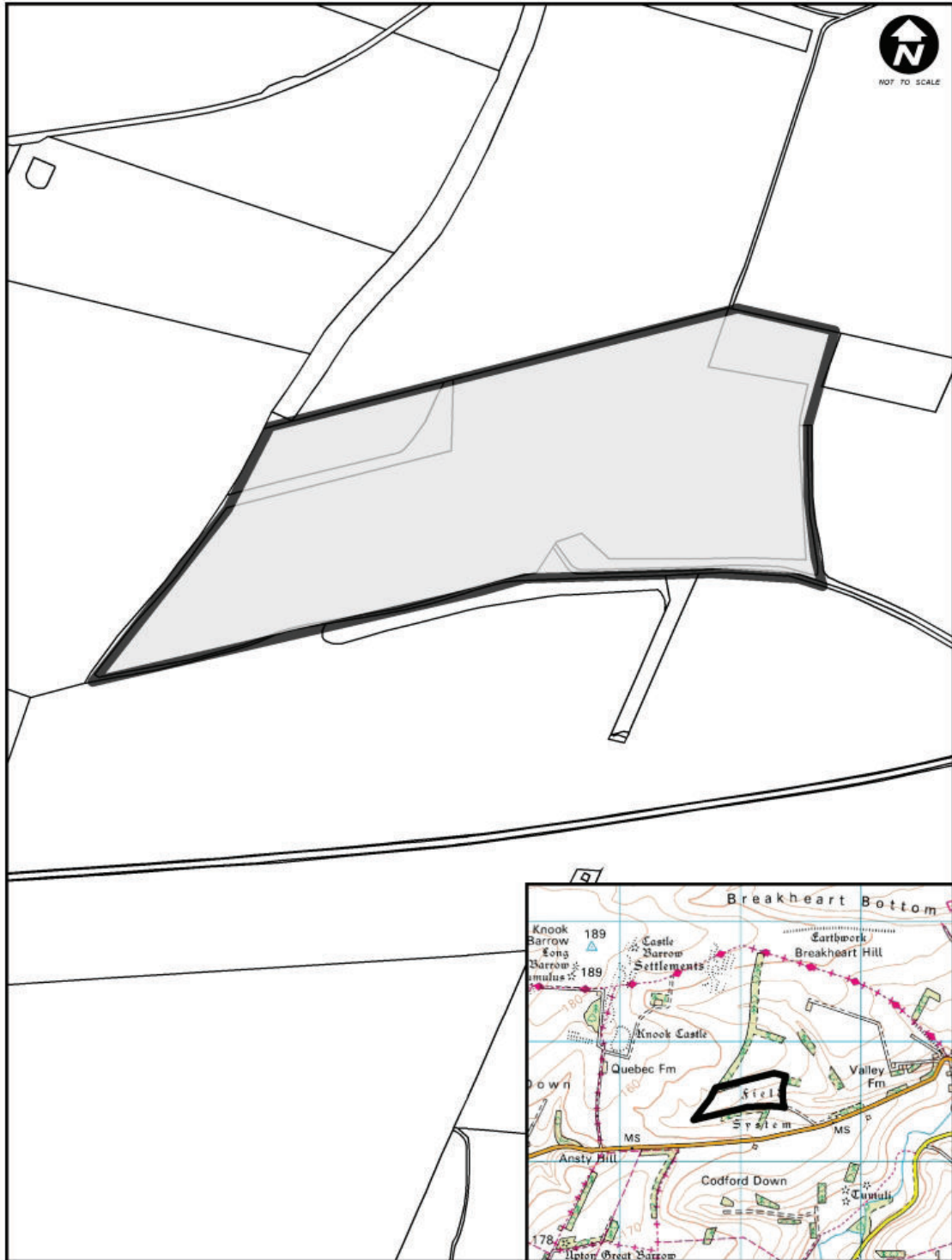
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Table 3.8 Warminster Business Park, Warminster

Warminster Business Park, Warminster	
Potential use/s	Materials Recovery Facility/Waste Transfer Station and Local Recycling.
Grid reference	386700 146000
Current use/s	The site was previously a gas works (1941) but is now is an existing industrial estate that contains a local HRC and other small businesses including manufacturing and engineering.
Description of site	The site is located on the northern edge of Warminster, 15km south of Trowbridge. The business park is accessed directly off the B3414 which leads to the A36/A350 Warminster–Westbury interchange (approximately 500m north of the site). There are two existing access points to the estate; Furnax Way to the south and Roman Way to the north. The northern boundary of the site is formed by fields and approximately 500m beyond this is the A350, to the east is a local railway line and the properties at Arn View. New residential areas are located to the east of the site and new B1 uses are being developed to the west at Bath Road Business Park. A river runs along the eastern boundary of the site and consequently this area is within Flood Zone 2/3.
Size of site	23 ha
Planning context	The site is allocated as an Employment Area (Policy E2) in the adopted West Wiltshire District Local Plan. The Wiltshire 2026 consultation (undertaken in October 2009 as part of the emerging Wiltshire Core Strategy) identified a large area immediately to the west of the site for Housing/Mixed use.
Site development - key issues and potential mitigation measures	
Biodiversity and geodiversity	Reptile, badger and water vole surveys should be undertaken, particularly if any ditches are affected. Additional survey work should be undertaken if development is on, or adjacent to, part of the site that is currently occupied by trees, hedgerow or grass/scrub, or if any existing buildings are to be demolished and rebuilt.
Historic environment and cultural heritage	Development should have due regard to the setting of the SM located approximately 800m to the east of the site boundary (SM12295 - round barrow on Arn Hill). There are also other archaeological discoveries in the area, with the potential for buried archaeological remains within the site. Further investigations will need to be undertaken and the results should be used to inform a mitigation strategy. The scope of any programme of archaeological investigations should be agreed in advance with the Wiltshire County Archaeologist.
Human health and amenity	<p>Potential impacts on air quality (including fumes), noise and vibration levels affecting existing uses on the business park and surrounding properties will need to be investigated.</p> <p>Acoustic screening in the form of bunds, buildings or fences may be required. The facilities should be sited towards the centre of the site with a minimum separation distance of 100m from Bath Road and 120m from the residential properties to the east.</p>

Warminster Business Park, Warminster	
	Air quality risks for the intended use are low to moderate without mitigation. Dust and odour mitigation will be required, although detailed assessment should not be necessary.
Traffic and transportation	Access from the B3414, capacity impacts on the A350/A36 and implications of Warminster weight limit restrictions will need to be investigated. Parking and access arrangements will need to be considered. Mitigation may involve lorry restrictions through Warminster. A Transport Assessment should be submitted with a planning application to identify the measures that will be taken to adequately mitigate or compensate for the anticipated transport and related environmental impacts of the proposal.
Water environment	The site is in Flood Zone 1 with the exception of the southern-most tip in Flood Zone 2 and the eastern edge in Flood Zone 3. Areas along the eastern and southern sides of the site are shown to be 'Areas Susceptible to Surface Water Flooding'. There are surface water courses in close proximity to the site and the site is close to drainage channels to the east, south and west along with an adjacent attenuation pond to the south. The site is located on a major aquifer of high vulnerability and SPZ 2. There is limited risk of fluvial flooding but there is potential for pluvial and groundwater flooding. There are potentially contaminating land uses in the area and a high level of engineering containment will be required at this site to safeguard the groundwater environment. Proposals should consider mitigation such as SuDS within site design and infiltration devices. Further assessment and work required to assess any risks to the water environment includes a FRA, Surface Water Management Plan, Contamination Assessment and liaison with the EA to support a planning application.
Any other issues or comments	Any new facilities must not prejudice the existing waste operations already permitted within the site boundary.
Cumulative effects	Potential for impacts on traffic and transportation.
Links to the Waste Core Strategy	Site is located within 16km of Trowbridge and will make a positive contribution to meeting capacity requirements in line with policies WCS1, WCS2 and WCS3 of the Waste Core Strategy.

Chitterne Waste Management Facility, Chitterne



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Table 3.9 Chitterne Waste Management Facility, Chitterne

Chitterne Waste Management Facility, Chitterne	
Potential use/s	Materials Recovery Facility/Waste Transfer Station, Local Recycling, Inert Waste Recycling/Transfer, Composting and Waste Treatment
Grid reference	396846 143421
Current use/s	Greenfield site. This site is currently pasture land located adjacent to a large scale inert landfill/landraise site.
Description of site	This Greenfield site is located north of the B390, 1km west of the village of Chitterne and 25km north west of Salisbury. The inert landfill site adjacent to the proposed site has an existing access off the B390 which provides good access to the A36 to the west. The site lies within a relatively remote rural area of open rolling grade 3 agricultural land surrounded by a few isolated farms. To the north of the site an area of young woodland has been planted, whilst the northern boundary is defined by a strong belt of mature trees. Mature trees also run along the southern boundary, 230m beyond which lies the B390. The site is in the vicinity of Salisbury Plain Special Protection Area/Special Area for Conservation/Site of Special Scientific Interest (SPA/SAC/SSSI) and Cranborne Chase and West Wiltshire Downs AONB (approximately 1.2km south west of the site).
Size of site	15.5 ha
Planning context	The site is not allocated in the adopted West Wiltshire District Local Plan.
Site development - key issues and potential mitigation measures	
Biodiversity and geodiversity	The proposed allocation is situated on a site that appears to be either rough grassland or arable field and within 300m to the north of Codford Down CWS (chalk grassland). However, it is considered that if the proposed allocation were to be developed, it would be unlikely to impact on the designated feature since the prevailing wind is from the south west and there is no hydrological connectivity between the allocation site and the CWS. There are several existing records in the immediate area for badgers and reptiles therefore an extended phase 1 habitat survey with particular reference to (although not exclusively) these species, will be required to inform any future planning application process.
Historic environment and cultural heritage	Ancient settlements and earthworks (cropmarks present and possible presence of a Bronze Age settlement) are located to the north west of the site. A Cultural Heritage Assessment will be required to support a planning application to understand the potential, extent, significance and type of possible archaeological remains on site. The scope of any programme of archaeological works will need to be agreed in advance with the Wiltshire County Archaeologist. Impacts of the setting of archaeological assets may be mitigated with appropriate screening and landscaping.
Human health and amenity	Potential impacts on air quality (including odour, dust and fumes), noise, vibration and nuisance levels affecting surrounding receptors will need to be investigated.
Land use	Potential loss of grade 3 agricultural land will need to be considered.

Chitterne Waste Management Facility, Chitterne	
Landscape, townscape and visual	<p>Potential for landscape and visual impacts on the surrounding area due to the highly visible site location. Mitigation will be required and could include the planting of a 15m woodland buffer around site boundaries to screen views into the site, integrating it with the surrounding rural character. The woodland should connect with existing trees and planting within the area. In addition strategic off-site hedgerow planting, along the B390 to reduce perceptions of the erosion of the rural landscape character of the area will be required.</p> <p>Any development will need to safeguard PRow.</p>
Traffic and transportation	<p>Improvements will need to be made to the site access to accommodate HGVs turning left into the site from the west along the B390. A Capacity/Impact Assessment will also be required to investigate the likely impacts on the A36 and A303 and potential impact on Chitterne village from traffic approaching from the east. Development at the site should be controlled by condition and legal agreement to prevent, or at least minimise, unnecessary vehicle movements accessing or leaving via Chitterne village. A Transport Assessment should be submitted with a planning application to identify the measures that will be taken to adequately mitigate or compensate for the anticipated transport and related environmental impacts of the proposal.</p>
Water environment	<p>The site is in Flood Zone 1 and is located on a major aquifer of high vulnerability. The site is situated within a valley between two SPZ 3 areas. A SPZ 1 is situated 2.3km towards the east. Groundwater beneath the site is likely to be discharged within the Chitterne Brook (located 1.7km downslope of the site towards the east). Given that that the site lies on a principal aquifer and is in close proximity to a SPZ 1 for a public water supply source a high level of engineering containment will be required at this site to safeguard the groundwater environment. Areas along the southern boundary of the site are shown to be 'Areas Susceptible to Surface Water Flooding'. There is no risk of fluvial flooding but the potential for pluvial and groundwater flooding should be investigated. Proposals should consider mitigation such as SuDS within site design and infiltration devices. Further assessment and work required to assess any risks to the water environment includes a FRA, Surface Water Management Plan, Contamination Assessment and liaison on hydrology/surface water drainage issues with the EA.</p>
Any other issues or comments	<p>Any new facilities must not prejudice the existing waste operations already permitted within the site boundary. Any inert waste recovery operation will only be permitted at this site where it is clearly demonstrated to be associated with existing waste inputs to the adjacent landfill operation - additional inputs solely to service the recovery of inert waste at this site will not be acceptable at this location.</p>
Cumulative effects	<p>No cumulative effects identified at the plan-making stage.</p>
Links to the Waste Core Strategy	<p>Site is not located within 16km of a Strategically Significant City or Town (SSCT), therefore is only allocated for local scale use. The site will make a positive contribution to meeting capacity requirements in line with policies WCS1, WCS2 and WCS3 of the Waste Core Strategy.</p>

Warminster Area Board 19 May 2011

Chairman's Announcements

End of Life: Dying Matters – awareness week 16-20 May 2011

There's one thing we can all guarantee in life and that is one day we will die. We choose how we live and how we have our children, but often don't get around to discussing our future plans. Death remains a taboo subject, something we're all afraid or unwilling to talk about.

NHS Wiltshire, Wiltshire Council and local hospices are joining in with national events planned for 'Dying Matters' week 16-20 May. The aim being to raise awareness of how we can talk about planning for our future care and putting plans in place with our families

Ask most people how they would like to die and most would say 'at home, or a hospice, and surrounded by the people that I love.' But fewer than half of us achieve that aim.

Planning for your future not only ensures your wishes will be respected but that your family and loved ones are taken care of and supported at a very difficult time.

You can also really support your family by writing a will; planning your funeral and putting into place a power of attorney for someone to look after your affairs should you become incapable.

Look out for Dying Matters events this May in your local area. There is also very good advice at www.dyingmatters.org.uk

A leaflet talking about planning for care at the end of your life is available at http://www.nhs.uk/Livewell/Endoflifecare/Documents/Planning_your_future_care%5B1%5D.pdf or for a hard copy please contact Alison Bell at NHS Wiltshire 01380 736 044

Where to get more advice?

For useful information on funeral options and writing wills go to <http://www.direct.gov.uk/en/Governmentcitizensandrights/Death/index.htm>

For more information on granting power of attorney go to <http://www.thecarer.co.uk/LastingPowerOfAttorney.html>

A guide on how to set out your preferred priorities for care can be found here http://www.endoflifecareforadults.nhs.uk/assets/downloads/ppc_1.pdf

For more information on organ donation go to <http://www.uktransplant.org.uk/ukt/default.jsp>

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Briefing for Wiltshire Local Area Boards

About Great Western Hospitals NHS Foundation Trust (GWH)

Great Western Hospitals NHS Foundation Trust (GWH) currently provides hospital services to approximately 340,000 people in Swindon, parts of Wiltshire, Oxfordshire, Gloucestershire and West Berkshire.

The Trust employs 3,300 staff and has an annual turnover of £200m per annum. Each year over 400,000 people are seen or treated at the hospital and in clinics in the local community.

The services provided by GWH are commissioned primarily by NHS Swindon and NHS Wiltshire.

- NHS Swindon has a budget of £309m per annum and spends £103.5m of that with GWH.
- NHS Wiltshire has a budget of £664m per annum and spends £48.3m of that with GWH.

As a Foundation Trust the Trust is a membership organisation accountable to local people who influence the direction of the organisation through a Council of Governors. The Council of Governors also act as the link with the 10,000 plus members (including many from across Wiltshire).

Background to the merger of Wiltshire Community Health Services (WCHS) with Great Western Hospitals NHS Foundation Trust (GWH)

Last summer the Government issued a White Paper making many changes to the way the NHS is organised. Amongst these changes was the abolition of PCTs (by 2013) and putting responsibility for commissioning health services with GPs through GP Consortia.

Another change was an initiative called Transforming Community Services (TCS). As part of the TCS programme, in preparation for the PCTs abolition, by 1st April 2011 PCTs will no longer be able to provide community services. Across the country this has led to PCTs to begin looking at different approaches to commissioning community health services.

Some PCTs are transferring their provider arm into a Social Enterprise (such as NHS Swindon), whilst others like NHS Wiltshire, through a managed process, invited existing NHS providers to submit proposals to run these services.

As an existing provider GWH chose to bid to run all of the services currently provided by Wiltshire Community Health Services (WCHS) – the provider arm of NHS Wiltshire.

Following a competitive process, in November 2010 the Trust was selected as the preferred bidder for the following services:

- Maternity – which includes community maternity services across Wiltshire and parts of Bath and North East Somerset plus hospital maternity services at the Royal United Hospital in Bath.
- Children's & Young Peoples services
- Adult services (which includes primary health care teams and community hospitals)

In general the contract to manage these services is for three years, after which time the newly established GP Consortia could decide to retender these services (*a more detailed list is provided in the appendix*).

The Trust felt there were real benefits to patients in providing community and acute care. It is one of the things the Council of Governors and Trust members have sought – they want patients to be able to access seamless care regardless of organisational boundaries.

The Trust was also keen to take this unique opportunity to work more closely with community colleagues, building much stronger links with GPs and colleagues in social care which is absolutely essential to the success of the changes being made in the NHS.

Subject to the outcome of the Monitor (the Independent Regulator of Foundation Trusts) assessment process which looks at the level of risk associated with this merger, work is ongoing and a decision will be taken by the GWH Trust Board later in May with a view to services then becoming the responsibility of GWH later this summer.

Following the merger:

- The partnership between GWH and WCHS will provide NHS care to 750,000 people.
- Patients and services users of the combined organisation will come from an area spreading from Somerset to Oxfordshire
- Between the acute hospital and the community the Trust will be responsible for around 9,000 births a year. 4,000 births at GWH and 5,000 births in the community and at RUH in Bath. This will make GWH NHS FT one of the largest maternity providers in the country.

Next steps

Our main focus is ensuring the safe transfer of these services and to ensure staff are transferred smoothly under the management of the GWH.

Patients will not notice changes to services when the merger takes place as there is no intention to move services or change where staff work – patients will still receive treatment in the current locations.

However, like every other public sector organisation, the Trust will need to change how services are delivered over time to keep up with changing technology, cope with rising drug costs, an ageing population and rising expectations. The national policy also is for more care to be provided outside hospital in convenient locations. In the future some of the services currently provided in acute hospitals will move into the community over time and services in the community will also need to adapt to meet changing needs.

During the summer the Trust will be talking to stakeholders about how services should look in the future so that local people continue to receive the best possible service within the funding available.

Ends

Should you require any further information on the merger please contact:
Kevin McNamara, Head of Marketing and Communications, on 01793 604676
Kevin.mcnamara@gwh.nhs.uk

Appendix

A contract will be agreed between NHS Wiltshire and GWH for the provision of community services with differing contract lengths depending on the services:

Three-year contract:

- Maternity services currently provided by WCHS, which includes provision of maternity care in Bath and North East Somerset, parts of Somerset, South Gloucestershire and large parts of Wiltshire. *It **does not include** maternity services which are commissioned by NHS Wiltshire from Salisbury NHS Foundation Trust.*
- Neighbourhood teams covering the whole of Wiltshire
- General medical inpatient services at Chippenham, Warminster and Savernake Community Hospitals
- Stroke Unit at Chippenham Hospital
- Minor Injury Units in Trowbridge and Chippenham
- Continence services
- Podiatry services
- Dietetics
- Tissue viability service
- Orthotics
- Musculo-skeletal physiotherapy
- Outpatient services
- Diabetes
- Respiratory Services including Post-Acute Care Enablement (PACE) and Chronic obstructive pulmonary disease (COPD)

Two-year contract:

- Services for Children and Young People, including Health Visitors
- Children's Continuing Health Care
- Prison health
- Wheelchair service
- Community Dental Service including Dental Access service provided across Wiltshire and Swindon
- Community Team for People with Learning Disabilities

Older People Accommodation Development Strategy

Overview

The Council has produced a 10 year development strategy, modelled across two timeline options, which will modernise the way that older people's accommodation is provided, develop and adopt an integrated accommodation system, ensure the best use of increasingly scarce resources and respond to local needs in local communities.

The capital cost of the proposed development programme, including extra care, nursing and specialist dementia care provision, is approximately £220m based on current prices. Under these proposals the Council does not anticipate funding developments directly and will be working to maximise investment from the private and voluntary sectors. An innovative joint procurement exercise with Devon County Council is also being progressed in an attempt to reduce future Social Housing Grant requirements for extra care developments by accessing potential cross-subsidisation of schemes through the inclusion of Council owned land.

The proposed development strategy and service remodelling would enable the Council to realise a cost avoidance of approximately £600m over the next 25 years when compared to the "do nothing" option. This will assist the Council to offset the challenges of the forecast demographic change of older people and is achieved through a diversion of people from residential care to community support or specialist nursing or dementia care, which achieves an average saving per person of £44 per week.

Development Strategy

The facilities to be provided in each of the community areas as a result of this development strategy are contained in the table below:

Community Area	Description of Facilities
Amesbury	40 unit extra care scheme to meet nursing needs
Bradford on Avon	80 bed nursing home
	18 unit extra care scheme
Calne	60 unit extra care scheme
Chippenham	64 bed care home for people with dementia
	60 unit extra care scheme
Corsham	80 bed nursing home
	40 unit extra care scheme
Devizes	80 bed nursing home for people with dementia
	45 unit extra care scheme
Malmesbury	50 unit extra care scheme
Marlborough	16 bed nursing extension for people with dementia
	45 unit extra care scheme

Melksham Melksham (cont)	45 unit extra care scheme
	60 bed nursing home (Semington)
	12 unit extra care scheme (Semington)
Mere	45 unit extra care scheme to meet nursing needs
Old Sarum	80 bed nursing home
	64 bed care home for people with dementia
Salisbury	50 unit extra care scheme
	80 bed nursing home
Tidworth	40 unit extra care scheme to meet nursing needs
Tisbury	Virtual extra care scheme
Trowbridge	66 bed care home for people with dementia
	40 unit extra care scheme
Warminster	80 bed nursing home
Westbury	40 unit extra care scheme
Wootton Bassett & Cricklade	64 bed care home for people with dementia
	63 bed nursing home
	45 unit extra care scheme
	40 unit extra care scheme (Cricklade)

The delivery of these new developments would enable the existing not fit-for-purpose or outdated facilities to be replaced, whereby the current residents would be relocated to the new schemes and the existing homes closed.

The development strategy will be delivered through a variety of partnerships, contractual arrangements and funding opportunities. These include:

- A long-term partnering agreement with The Orders of St John Care Trust, who currently operate the Council's care homes for older people, which recognises the need for developments and / or significant refurbishments due to the ageing nature of the existing facilities.
- The Department of Health Private Finance Initiative through which the Council has been provisionally allocated £49.687m to deliver specialist dementia care and nursing facilities in the south and north of the county.
- An innovative Preferred Developer Partner Framework agreement which is being jointly procured with Devon County Council to facilitate the development of extra care housing with little or no requirement for public subsidy i.e. Social Housing Grant, due to the potential cross subsidisation of facilities through the inclusion of Council owned land.
- A review of the sheltered housing stock to assess the quality of accommodation and its ability to meet current and future needs. Facilities may be recommended for refurbishment to provide community extra care housing or to meet other Council priorities i.e. the provision of affordable general needs accommodation.
- Utilising private sector and Registered Social Landlord (RSL) initiatives which may reduce the requirement for Council led developments in particular community areas.

The Older People Accommodation Development Strategy was approved by the Council's Cabinet on 25th January 2011 and the full document is available on the Council's website.

Warminster Area Board Issues update for 19 May 2011 meeting

During March, April and May five issues have been highlighted on the issues system.

Issues dealt with:

- Metro count now in place in Bishopstrow Road.
- Bath Road – This issue was discussed at the Community Area Transport Group. It was agreed that the Council should write to the resident detailing all that has been done in Bath Road and explaining why no further action is appropriate at this current time.
- Westbury Road – This issue was discussed at the Community Area Transport Group. Again a letter will be prepared for the resident to explain all that has been done in Westbury Road and why no further action is appropriate at this time.
- Overgrown hedges – Council has written to resident who has now cut their hedge. It is not a hazard to the public.
- Community Payback request – Codford railings painted

Issues in progress

- Obscured junction – Grovelands and Victoria Road. This was discussed at the CATG meeting on 11 April. A Council officer is going to view the site to see if road markings could be extended, but it might be difficult to enforce.
- Appearance of some of the roundabouts entering Warminster. Community Area Manager has written to the Highways Agency regarding this issue.
- Community Payback request – Chitterne Brook in progress.

Dog fouling:

This is an ongoing issue. A productive meeting was held on Monday 14 March and a further meeting has been organised for 12 May, 2pm – 4pm, Dewey House. An action plan has been produced for the Warminster Common area. A very good start has been made against several actions in the plan. However, this remains a difficult and ongoing issue and there are limited resources to deal with the problem.

Warminster Voices:

A meeting was held on Thursday 17 March at 2pm at the library. This meeting looked at End of Life Care and the Community Services Contract. Comments were recorded by Barry Mole.

The next meeting is on **Thursday 16 June at 2pm, Warminster Library**. The Community Area Manager will be increasing the publicity for this meeting to increase the numbers attending.

Warminster Community Radio has asked for funding for £570 for the year 2011 / 12. This will cover 6 Board meetings and involves a library session, out and about in Warminster and the production of a CD. This will help more people to engage with the Area Board. (See also Grants report).

Wiltshire Voices:

This is a separate project, building on the success of Warminster Voices. Warminster is one of four pilot areas creating a snap-shot of life from the point of view of isolated and vulnerable people. It has been proposed that Warminster focuses on young and vulnerable parents, although there is scope to widen this and give a voice to anyone who is isolated and / or vulnerable.

Jacqui Abbott, Community Area Manager jacqui.abbott@wiltshire.gov.uk
07771 844 530



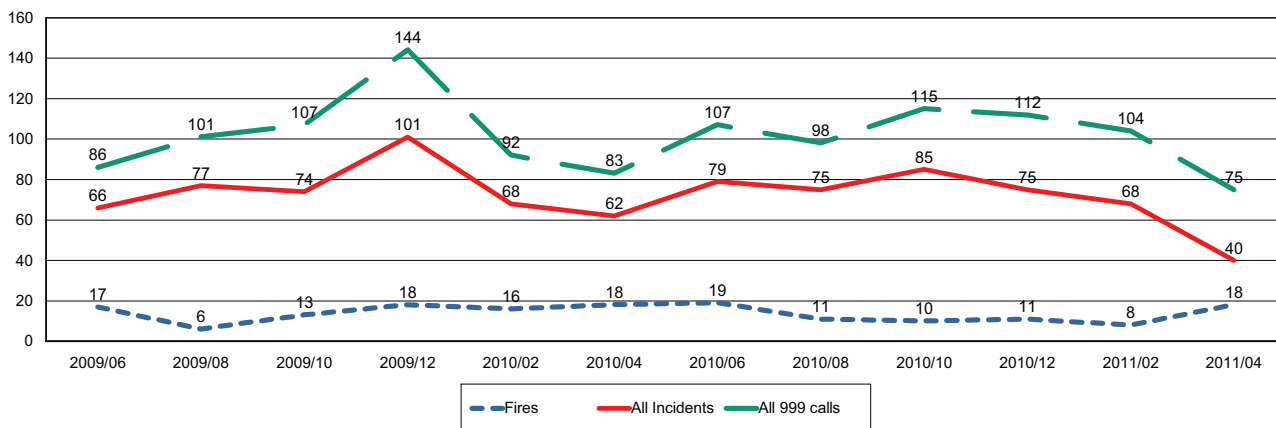
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

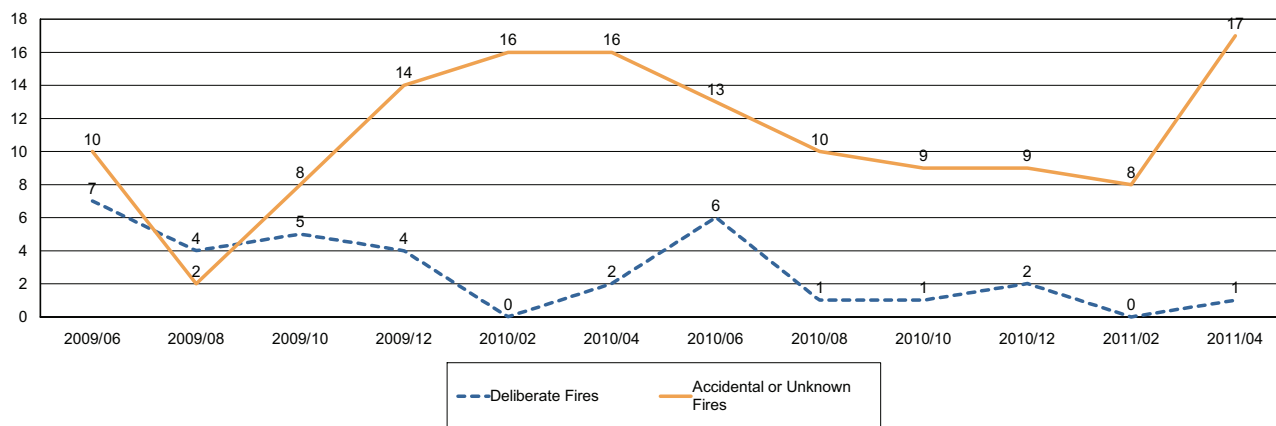
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including April 2011. It has been prepared by the Group Manager for the Board's area.

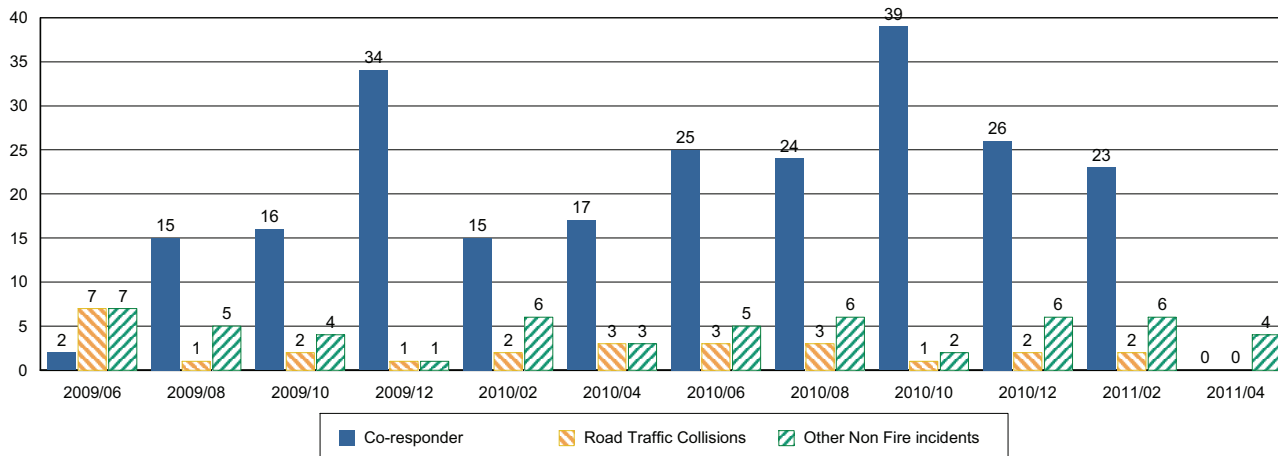
Incidents and Calls



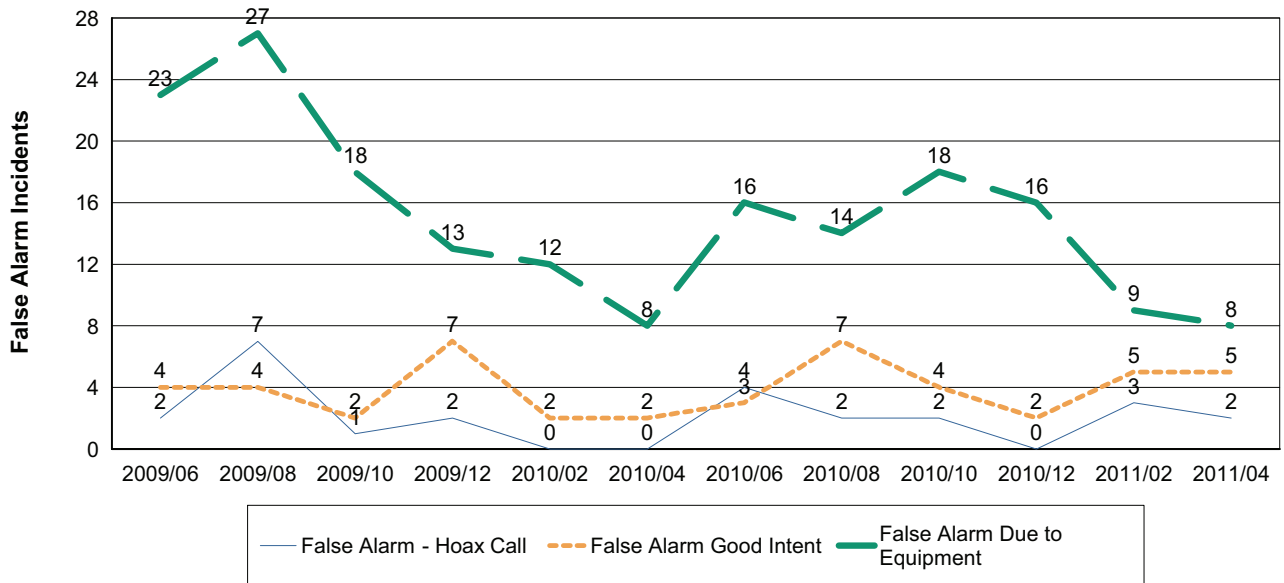
Fires by Cause



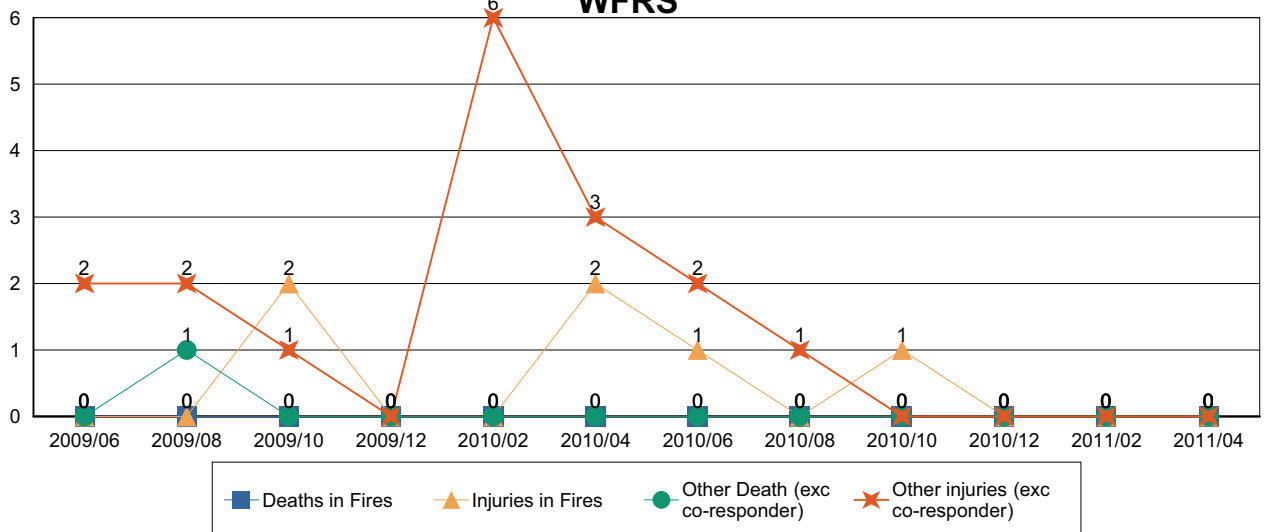
Non-Fire incidents attended by WFRS



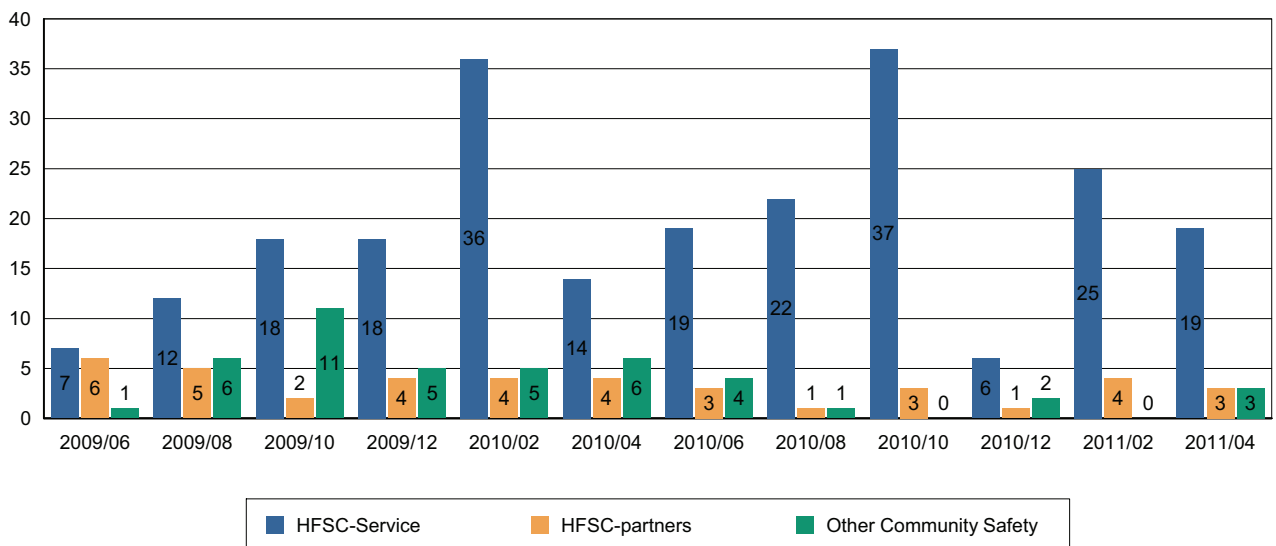
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – April 2011

Management cost reductions

NHS Wiltshire has been successful in reducing the number of posts originally identified as being at risk of redundancy from 55 to 25. In addition, a further 19 people have already chosen to leave, or are due to leave NHS employment through an NHS resignation scheme. This means that a total reduction of 44 posts will have been made by 31 March 2011, covering a combination of management and administrative roles.

Health and Wellbeing Boards lead the way in the South West

Care Services Minister Paul Burstow unveiled that all local authorities in the South West have signed up to be early implementers of new cross-working boards. This means patients and the public can expect a more joined-up service from the NHS and local councils in the future as part of broader plans to modernise the NHS.

All 15 local authorities covering the South West have signed up to join a network of early implementers for health and wellbeing boards that will strip away divisions between the NHS and local authorities. This will give communities a greater say in the services needed to provide care for local people and to tackle the wider influencers of health such as transport, housing and leisure services.

Devizes Health Clinic

The decision to transfer services from Devizes Health Centre to Devizes Community Hospital was taken at NHS Wiltshire's Public Board Meeting in March 2010, as part of the PCT's long-standing plan for primary health care in Devizes.

Patients who use Devizes Health Clinic know that the building is in a certain state of disrepair; it therefore makes sense to dispose of the property so that we can keep and improve the ones that are sustainable to meet the needs of patients and staff. We plan to move the services from the Health Clinic to the hospital within the 2010/11 financial year and are currently planning the room configurations for services in the hospital so that services can be provided there from mid-April, located in the area which was previously used as the maternity wing.

All the services currently provided at the Health Clinic – the Health Visitor Service, the Emergency Dental Access service, podiatry, paediatric clinic and continence service - will move over to the hospital. There are no plans to begin marketing the Health Clinic site at any stage before the transfer of any service is

complete. NHS Wiltshire will report any contract for the sale or lease of Devizes Health Clinic as a matter of public record in the usual way, which is through the Register of Sealings in its public Board Meetings.

GP Practice merger proposed

Plans for two Trowbridge GP practices - Bradford Road Medical Centre and Adcroft Surgery – to merge and co-locate in improved premises were announced at Trowbridge Area Board meeting on Thursday 17 March 2011.

The proposed GP-led Primary Care Development will provide flexible accommodation to enable GPs to provide a robust service with resources to deal with the future challenges of providing NHS care to patients.

Part of the development will be on land owned by NHS Wiltshire, which is currently used under licence by Trowbridge Cricket Club as a practice pitch. Outline planning permission was granted to the Primary Care Trust in February 2010 for the development of the land, and the area required for the Primary Care Development will now be sold to the GP practices in order for the new premises to be built.

The new building will consist of a two-story extension to the existing Adcroft Surgery premises, with additional car parking, an access road and a pharmacy building. Pedestrian access will also be possible from Adcroft Street through the Trowbridge Community Hospital site. The total premises size, including the existing Adcroft premises, will be approximately 1700 square meters. Car parking will be vastly improved, with a total of 108 spaces (30 existing, 78 new), and a new road from Seymour Road across the site will further improve access for patients.

Services offered at the development will include:

- A diagnostics 'pad', which will allow mobile units to provide breast screening and MRI screening
- An ambulance stand-by point in the car park
- An on-site pharmacy
- An on-site dental practice with an NHS dental contract

The development will be funded by the two practices, with an £87,500 annual investment from NHS Wiltshire.

Help for Adults with Eating Disorders in Wiltshire

NHS Wiltshire has commissioned a new Wiltshire service for Adults with Eating Disorders which will begin on 1st May 2011. The contract for the service, to be provided by Oxford Health NHS Foundation Trust, is for a period of three years.

Oxford Health NHS Foundation Trust has two specialist Eating Disorders Inpatient units – Cotswold House Oxford and Cotswold House Marlborough - the 12-bedded inpatient Unit based at Savernake Hospital. The new service will provide a full range of interventions, all based in Wiltshire so it is easier for patients to be treated closer to home. A website will offer guidance and advice for patients, carers and professionals and a multidisciplinary team will work with patients in the community. Those requiring treatment as day patients will be able to attend Cotswold House, Marlborough for one to seven days per week depending on their needs, which will help minimise disruption to employment, education or training. Inpatient treatment will be provided for the most unwell patients. The specialist unit based at Savernake Hospital has 12 en-suite bedrooms, day areas, a garden area and a suite of rooms for therapeutic activities. The inpatient team will be working closely with community staff and inpatient teams will reduce emergency admissions to general hospitals. For patients with eating disorders who do require general hospital care for any reason, a specialist liaison service will be available.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **Wednesday 18 May at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk).

For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

NHS Update – May 2011

New Cardiac Rehabilitation Service in Chippenham

NHS Wiltshire is launching a new Cardiac Rehabilitation service in Chippenham this month as part of a continuing programme to improve access to cardiac rehabilitation and physical activity classes across the county.

Building on the success of nurse-led classes in Westbury, Cardiac Rehabilitation classes will be provided weekly at the Olympiad Leisure Centre in Chippenham for eligible cardiac patients who are registered with a Wiltshire GP. The programme takes place over nine weeks and depending on their condition, Chippenham patients will have the choice of participating either at The Royal United Hospital, Bath or at the Olympiad.

The aim of the community Cardiac Rehabilitation service is to provide all patients who meet the referral criteria with a service which improves their ability to exercise, vastly improving a person's quality of life and minimising the risk of heart attacks in the future. The rehabilitation exercises are designed to support adult patients who have been discharged from hospital but who are continuing to live with heart disease. Structured exercise training, as well as continuing educational and psychological support and advice are key components of the service. The nurse-led cardiac rehabilitation classes provide a link for people to then attend other cardiac rehabilitation opportunities available at Wiltshire's leisure centres.

Prime Minister and Health Secretary announce a two month pause on plans

The Government's Health Select Committee has made 50 recommendations to the Health and Social Care Bill 2011 and as a consequence the Department of Health has announced a 'pause' as the Bill moves through the House of Commons. The Government will conduct a 'listening exercise' consultation and set up the NHS Future Forum to channel the thoughts and opinions of patient representatives, doctors, nurses and NHS leaders back to Government. The engagement process will focus on four main areas: choice and competition, patient involvement and patient accountability, clinical advice and leadership and education and training. For more information and to get involved please go to: <http://healthandcare.dh.gov.uk/category/conversations/listening-exercise-conversations/>

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **Wednesday 18 May at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

Partner Update for Warminster Area Board

Name of Parish/Town Council: Horningsham Parish Council

Date of Area Board Meeting: 19 May 2011

Headlines/Key Successes

- Litter pick 40yrd skip filled to capacity
- Noticeboard in situ

Projects

- Post Office out Reach in the Village Hall
- Best kept Village Competition Entry

Diary Dates

- 19th May 2011 7.30pm Annual Parish meeting followed by the
- Annual Parish Council meeting

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 19th April 2011

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 19 May 2011

Headlines/Key Successes

- Litter pick was a huge success and will be repeated yearly

Projects

- Play Area Improvements
- Bus Stop Noticeboard Refurbishment
- Best kept Village Competition Entry

Diary Dates

- 10th May 2011 7.30pm Annual Parish meeting followed on by the
- Annual Parish Council meeting

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 19th April 2011

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Upper Deverills Parish Council

Date of Area Board Meeting: 19 May 2011

Headlines/Key Successes

Litter Pick Huge success to be actioned again next year

Projects

- Looking into implementing a better broadband system for the Upper Deverills in the coming year to work closely with Wiltshire Council this year to look at alternative ideas to implement broadband in the final third classification that the Upper Deverills comes under in the government's recommended banding system.
- Flood Plan
- Community Emergency Volunteers Plan
- Best Kept Village Competition

Diary Dates

- 4th May 2011 6.00pm Annual Parish meeting followed by
- Annual Parish Council meeting
-
-

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 19th April 2011

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Report to	Warminster Area Board
Date of Meeting	19 May 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 3 applications seeking 2011 / 12 Community Area Grant Funding. There is also a request for £570 towards the Warminster Voices project.

1. Chapmanslade Village Hall. A request of £2,500. The application is towards the refurbishment of the village hall.

Officer recommendation: Refuse on the grounds that the applicant is already in receipt of Wiltshire Council Funding this year. (See below)

2. Heytesbury Young People's Organisation (HYPO). A request of £4,843. The application is for the provision of play and fitness equipment for all ages at Heytesbury Playing field at Greenlands.

Officer recommendation: Approve

3. Warminster Athenaeum Trust. A request of £4,950. The application is for funding to modify the entrance steps into the building to comply with DDA requirements.

Officer recommendation: Approve.

4. **Warminster Voices Project.** The project requires a further £570 to cover Board meetings for the financial year 2011/12. This is for 6 Board meetings which includes a meeting in the community; out and about in Warminster and a CD. The cost is £95 for each meeting.

Total, if all applications are allocated in line with officer recommendations, £10, 363.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Community Area Grant Application Pack 2011/12 • Warminster and Villages Community Area Plan
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2. Main Considerations

2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.

2.2. There will be six rounds of grants in 2011/12:

Board Meeting	Deadline for receipt of grant applications
• 19 May 2011	
• 30 June 2011	20 May 2011
• 1 September 2011	22 July 2011
• 10 November 2011	30 September 2011
• 12 January 2012	2 December 2011
• 8 March 2012	27 January 2012

The deadline for applications is six weeks prior to the date of the meeting.
The deadline for applications for the next Area Board on 30 June is 20 May.

2.3 The Board has £38,209 for Community Area Grants for the year 2011/12. There is also £3,614 rolled over from 2010/11. This makes a total of £41,823 for 2011/12.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.

4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £31,460.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Chapmanslade Village Hall	Rejuvenation of Village Hall	£2,500

8.1.1. Officer recommendation – Refuse. The application does not meet the grant criteria 2011/12

8.1.2. The Rejuvenation of the 36 yr old Village Hall is to provide improvements to the condition of and facilities offered in respect of statutory compliance for disabled facilities and hygiene standards, increase energy efficiency, new floor, heating and an additional function room. The funding would be used for the provision of a disabled toilet, improve existing toilet facilities and to provide a hearing loop system; all in line with the Disability Discrimination Act.

8.1.3. The overall cost of the project is £18,250 and the applicant is in receipt of a grant for £7,500 from Wiltshire Council from the Village Hall fund for 2011/12 towards the work.

8.1.4. However, the Community Area Grants criteria state that it is not possible to fund an organisation from Community Area Board grants if they are already in receipt of funding from Wiltshire Council (see “J” under Grants Criteria).

8.1.5. On this basis the recommendation is to refuse the grant as they are in receipt of £7,500 from Wiltshire Council towards the cost of this work.

8.1.6. However, Chapmanslade Village Hall may wish to re-apply in the next financial year 2012/13 for funding towards other specific aspects of the refurbishment of the village hall.

Ref	Applicant	Project proposal	Funding requested
8.2.	Heytesbury Young Persons Organisation (HYPO)	Provision of play and fitness equipment for all ages	£4,843

8.2.1. Officer recommendation – Approve

8.2.2. The application meets the grant criteria 2011/12

8.2.3. The application demonstrates a link to the Community Plan. See page 21. There is a need for more facilities for young people in the villages and a wider range of leisure facilities.

8.2.4. The project aims will improve the health and well being of children and adults. There will be more social activities and this will decrease anti-social behaviour.

8.2.5. Consultation has been carried out in the village with pre-school and primary aged children who drew up the new designs for the area.

8.2.6. The funding will specifically fund rubber surfacing which is made from re-cycleable materials with low future maintenance and can be used all year round.

8.2.7. If the Area Board does not fund the project the amount, type and quality of the equipment would be reduced.

8.2.8. Match funding is provided from the Parish Council, HYPO's reserves, the pre-school, the landfill grant and Selwood housing.

Ref	Applicant	Project proposal	Funding requested
8.3.	The Warminster Athenaeum Trust	To modify the entrance steps into the Athenaeum to comply with DDA requirements as part of the phases of the restoration work.	£4,950

8.3.1. Officer recommendation – approve

8.3.2. The Trust are seeking the funding to modify the entrance steps to the Athenaeum which will make them DDA compliant. The steps will also become much more welcoming. A steward is usually stationed at the steps to welcome guests safely and there is a great awareness that they need improving to enable all to enter and feel welcomed into the building. The work will include restoration of the canopy, steps and a wheelchair ramp. The entrance is in the heart of the town so very

visible to residents and visitors.

- 8.3.3. The work is part of the phases of the renovation of the building being undertaken by the Trust to provide a community building in Warminster which will help to build a strong and resilient community.
- 8.3.4. Match funding for this part of the project is from the Town Council and the Trust's own fundraising.
- 8.3.5. The project is linked to the Warminster Community Plan on pages 6,10,12,13 & 22. The plan supports the Athenaeum restoration.
- 8.3.6. If the funding is not awarded it will prevent all sections of the community from using the building.

8.4. Warminster Voices

- 8.4.1 The project requires a further £570 to cover Board meetings for the financial year 2011/12. This is for 6 Board meetings which includes a meeting in the community; out and about in Warminster and a CD. The cost is £95 for each meeting. The funding is for Warminster Community Radio to continue to record the meetings and comments when out and about and to produce the CD.
- 8.4.2 An early review of the project found that the pilot phase has helped to raise awareness of topics and issues that affect local people in Warminster. The project is beginning to have an impact on supporting local people to participate in local decision-making. The Area Board listens to the comments made by local people at each Board meeting. This may have an impact on decision making particularly as the project expands and develops.
- 8.4.3 The Community Area Manager is hoping to extend the project to other locations in addition to the library and to other groups of people in the Warminster area who find it hard to attend meetings. Jacqui will work with Barry Mole from Warminster Community Radio to continue and expand upon the promising groundwork established by the project so far.

Report Author	Jacqui Abbott, Community Area Manager Tel: 07771 844 530 E-mail: jacqui.abbott@wiltshire.gov.uk
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Wiltshire Council

Warminster Area Board

19 May 2011

Warminster & Village Community Partnership (WVCP) Claim for Core Funding 2011/2012

1. Purpose of the Report

- 1.1. To seek the Board's approval to core funding to WVCP covering the financial year 2011/12.

2. Background

- 2.1. Warminster Area Board has been allocated a 2011/2012 budget of £47,714 for community grants, community partnership core funding and councillor led initiatives.
- 2.2. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Warminster Area Board budget 2011/12 is £9,543.
- 2.3. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report the second tranche can be requested at the 10 November 2011 Board meeting when evidence is received of how the first tranche has been spent.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. WVCP were awarded £6,718 in 2010/2011. The balance of WVCP funds as at March, 2011 was £13,271.77 including project funds of £2,426 and reserves of £4,000. This level of reserve is perfectly acceptable to the Partnership Development Officer given that WVCP employ staff. WVCP will be rolling forward £6,845 into 2011/12 to be spent on activities in this coming financial year in addition to the funding received from the area board. The

figure being rolled forward into 2011/12 represents all of WVCP funds, once the project funding and reserve have been accounted for.

- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The CAPA is to be signed by both parties at this meeting if WVCP's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, WVCP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document. The Partnership Development Officer's questions regarding the workplan have all been answered satisfactorily.
- 3.5. Warminster & Villages Community Partnership has submitted a 2011/12 claim for £9,505 total core costs. This level of funding is within the 20% allocation from Warminster Area Board's budget. 50% of the sum awarded can be considered as the 1st tranche. The area board can therefore award up to £4,752.50 at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Warminster Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

5. Recommendation

- 5.1 To approve the whole year's core funding of £9,505
- 5.2 To release the 1st tranche of £4,752.50 immediately
- 5.3 To agree the following conditions to be met before the 2nd tranche should be released:

Warminster and Villages Community Partnership will:

- a. provide a list of the community groups that have been fostered and supported (as per Workplan commitment: Partnership Development);
 - b. have carried out the planned Health and Housing Consultation and to be working towards developing 'model' practice for future consultations (as per Workplan commitment: Consultation);
 - c. have engaged the services of a Partnership Administrator (as per Workplan commitment: Communication);
 - d. have begun to re-establish a quarterly newsletter promoting activities and news from WVCP (as per Workplan commitment: Communication);
 - e. provide a 6-month report at the 10th November area board meeting detailing the activities of WVCP over the first half of 2011/12.
- 5.4 To consider the release of the 2nd tranche at the November Area Board meeting providing that the conditions set by the Partnership Development Officer and agreed by the Board have been met.

Report Authors

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Appendices:

Appendix 1	WVCP Annual Workplan, 2011/12
Appendix 2	WVCP Budget Form, 2011/12
Appendix 3	WVCP budget proposal 24/04/2011
Appendix 4	Community Area Partnership Agreement

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Warminster & Villages Community Area Partnership

Annual Workplan 2011/12

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2010/11, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP Response
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises citizens & councillors from the Town & Villages. We welcome attendance from the Official Services.</p> <p>We currently have 3 active Pillar Groups (Economy & Tourism, Health & Social Care; and Education & Life-long learning (‘L4W’ for short)). We are looking to identify ‘focal points’ willing to help form groups covering the 5 other Quality of Life topics although Crime & Community Protection is already well-covered by NHW and the NTG meetings.</p> <p>We engaged a Development Officer in Dec 2010: Ginny Anderson is formally employed through the Warminster & Villages Development Trust as this is a legal entity.</p> <p>Yes. We attend when a representative is able to & copy WVCP in on appropriate correspondence. One of our members is WFCAP Treasurer.</p> <p>Our priorities are to maintain a fit for purpose Community Plan ; to foster and support community groups with aims & objectives that are consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the Official Services including contributing to the Area Board.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>Can you show that you have the support of the local community?</p>	<p>We hold an AGM followed by an open forum which is advertised in good time and to which a detailed report from the Committee is submitted.</p> <p>We plan to run a consultation event on the issues surrounding Housing & Health ('Housing as a foundation for Health') – this is a priority task for the Development Officer. We plan to use the lessons learned from the organisation and running of that event to establish a 'model' which can be applied to other Pillars/Themes. We are budgeting for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the 3 main Pillar groups.</p> <p>Not really, except in the sense of there being no evidence of objections to the aims or activities of the Partnership: we actively participate in the Area Board meetings as often as possible and have had no adverse comments as a result. Those members of the community who are active in the 3 Pillar groups are naturally supportive of the Partnership Committee's efforts on their behalf.</p>
<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>When we had Administrative support we were able to publish a quarterly Newsletter and we are bidding for funds to allow us to re-engage such support. We have display boards and material which we use at Community events whenever we have volunteers available. We have accepted invitations to talk about the Partnership to other organisations (e.g. Friends of the Athenaeum). Committee and Pillar Group members take the opportunity to explain about the Partnership and how it can help whenever possible.</p>

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	How many organisations are affiliated to the CAP and how many names are on your communications database?	The issue of membership & affiliation is one with which the Committee have been wrestling for some time, there being a range of views on the subject which have yet to be reconciled. We invite the Town Council to nominate a representative on the Committee and explored the idea of inviting a representative from each of 3 clusters of Villages but without success. The Area Board has itself nominated a Councillor to sit on the Committee. Many of the Committee members are also active in other local organisations. A refresh of our database – and the subsequent maintenance of it - is one of the activities which we need an Administrator to undertake.
Consultation <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i>	Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?	We plan to run a consultation event on the issues surrounding Housing & Health and this is a priority task for our Development Officer to whom we are looking for advice on how best to organise and run it. We plan to use the lessons learned from the organisation and running of that event to establish a 'model' which can be applied to other Pillars/Themes.
Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i>	Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?	The Plan as published covers the period 2005 –2015. The way ahead on updating the Community Plan is to be decided in the light of the 'Housing & Health' event mentioned above and the report previously prepared by Community First identifying some of the options in terms of methodology / procedures. During the Pilot phase of the Area Board we responded to its highlighting of particular issues by extracting relevant material from the Community Plan, obtained updates against its aims & aspirations and presented the results to the Board. We still see this as one way in which we can achieve some sort of 'rolling update' to the Plan but it depends on the Area Board's programme.

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Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities.</p> <p>What do you expect to achieve during the year ahead?</p> <p>How will you secure funding for these projects?</p>	<p>We foster & support the 3 main Pillar groups and encourage the formation of others. We draw the attention of community groups to the Plan at every opportunity particularly where they are applying for funding.</p> <p>A consultation event to act as a pilot for others which can then be run to provide inputs to a refresh/update of the Plan. The E&T Pillar Group plans to run a 'Warminster in Bloom' project as well as to develop further its successful 'Buy Local' initiative. The Health & Social care group will continue to provide a forum for consideration of appropriate activities especially in regard to the NHS changes and identify further worthwhile projects. The recruitment of an Administrator will be important to the achievement of these aims.</p> <p>We will take advice from local people such as Cllr Pip Ridout, from WFCAP, and the Charities Aid Foundation etc on appropriate sources of funding.</p>
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Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2011/12:

Budget details for CAP running costs

Your Details:

Name:	Digby Barker
Partnership:	Warminster & Villages Community Partnership
Address:	
Phone:	
Email:	

Bank Account Details:

Account name:	
Sort code:	
Account no.	
Balance of funds at beginning of year:	£2562.44 (Current A/C); £10709.33 (Deposit A/C) inc. £2426 Project Funds & £4000 Reserves;

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">Fees, Salary telephone/internet, travel	a £9950
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">Housing & Health Event & Plan update pilot	b £2000
Advertising & promotion (inc websites): <ul style="list-style-type: none">In Local Media ; WVCP info sheets; improved website facilities	c £500
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">Pillar Group support	d £150
Office expenses, consumables, etc.: <ul style="list-style-type: none">Storage, office accommodation, postage, stationery, sundries	e £2250
Other costs: <ul style="list-style-type: none">Meeting Room hire; Recruitment, Financial support incl Audit & Reserves	f £1500
Amount of funding rolled forward from 2010/11 to be spent in 2011/12: (NB. The figure at 'g' excludes £2426 Project Funds and £4000 reserves rolled forward)	g £6845.06
Total running costs applied for:	h £9504.94

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Warminster & Villages Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2011/12.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed: Digby Barker

Date: 28 April 2011

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

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DETAILS	2010/2011 (actual)	2011/2012 projected				
Administrator Salary		2250				
DO Salary	2684	7200				
			Entries in	7700		
DO & AO Expenses (Travel, Cell Phone)	70	500	Bid Form			
Administrator/Project Officer (inc Travel Costs)			9950			
Consultation activities etc	N/A	2000	2000			
Advertising/Promos (Qtrly advertising for Ptnership & Pillars)	414	500	500			
Plans/questionnaires/printing costs		150	150			
Office Expenses -Facility/Storage	1500	1500				
- Stationery	60	200				
- Computer & software	500	550	2250			
Other Costs – Photocopying etc	40	150				
- Room Hire	100	500			*E & T athenaeum	100.00
- Financial Admin including audit		450			AGM Dewey Hse	
- Recruitment (e.g. Administrator)		400			1.5hrs @ £15 per hr	22.50
			1500		Mthly Meetings	
					11hrs @ £15 per hr	270.00
					WiB	102.00
					Room Hire:	494.50
	5368	Budget Total	16350	16350		
	Core Funds as at 1 Apr '11		6845.06	Liabilities at 1 Apr 2011		
	Funds required for 2011-12		9504.94			
B/F				Total cash	13271.77	Checksums
Project Funds				Projects	2426.71	10845.06
Sport 4 Warminster	2000			Liabilities	0	10845.06
E & T	248			Reserve	4000	6845.06
Lifelong Learning	145					
Health & Social Care	<u>33.71</u>					
	2426.71					
Budget Commitments (incl above)						
Consultation Event	1500					
Recruitment	400					
Computer (IT for Administrator + maintenance)	<u>512</u>					
Total B/F	2412					

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Wiltshire Council and Wiltshire's Community Area Partnerships: COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2011/2012

1. Principles

- (1) Partnerships are independent and autonomous
- (2) Partnerships are inclusive of, and accountable to, the wider community
- (3) Partnerships have a voluntary relationship with the Council and public agencies
- (4) Partnerships form the foundation of strong, resilient, empowered communities
- (5) The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. Desired Outcomes

- (1) Empowered, resilient communities developing new ways of addressing local priorities in collaboration with Wiltshire's public services and partners at local level.
- (2) Active and sustained participation by all sections of the community in the civic life of the community area
- (3) Public funding and services focused more accurately on priority needs
- (4) Local people fully informed about and involved in the decisions that affect them
- (5) Strong independent partnerships working with the local Area Board and the local community to identify local priorities and promote local action and projects.
- (6) An up-to-date, independently produced and influential community plan for each of Wiltshire's 20 community areas produced to consistent and robust standards
- (7) Effective communications and engagement network in each community area
- (8) Partnerships effectively accessing inward investment to support local priorities and enabled to lever funds in from outside sources
- (9) Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities
- (10) Communities influencing strategic policy e.g. the Wiltshire Community Plan and Local Agreement for Wiltshire?
- (11) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. Commitments – Wiltshire Council and the [name] Area Board

- (1) Will respect the independence and autonomy of the Partnership.
- (2) Will recognise and value the commitment of the Community Area Partnership's volunteers and their contribution to the local community
- (3) Will recognise that volunteers' commitment to the Community Area Partnership can be changeable due to personal circumstances
- (4) Will consult, involve, engage, listen to and act on the advice of the local partnership
- (5) Will provide such reasonable funding that the Partnership may need to support its work and achieve the aims, aspirations and goals set out in the community plan.
- (6) Will provide technical and professional support to the Partnership including socio-economic profiles, external funding advice and service performance data.
- (7) Will work with the Community Area Partnership to establish and maintain effective communications networks within each community area

- (8) Will support and work with Community Area Partnerships to develop influential community plans to consistent and robust standards.
- (9) Will incorporate the priorities set out in community plans when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.
- (10) Will help and support the Partnership in coordinating the activities of organisations, groups and individuals in the area and to facilitate community participation.
- (11) Will work with Wiltshire Forum of Community Area Partnerships to further develop and enhance local partnership arrangements in Wiltshire
- (12) Will work with the Wiltshire Forum of Community Area Partnerships (WfCAP) and, as requested, attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of local partnership arrangements.
- (13) Will provide a seat for each Community Area Partnership on its local Area Board and invite the CAP Chair to the ABC meetings.
- (14) Will, where appropriate, invite WfCAP to attend meetings of the Area Board Chairmen

4. Commitments - Community Area Partnerships

- (1) To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary
- (2) To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers
- (3) To consult widely on a range of community issues and hold public engagement events and activities
- (4) To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations.
- (5) To work with the Community Area Manager to refer matters from the Partnership to the Area Board for consideration as appropriate
- (6) To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan
- (7) To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events
- (8) To engage a Project Officer/ Community Agent, as necessary, to run and administer the Partnership and to work with Wiltshire Council's Community Area Manager for the area.
- (9) To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from neighbouring community areas where they may be affected by an issue.
- (10) To account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis.

5. Compact:

- (1) This agreement is underpinned by the principles contained within the Wiltshire Compact

Acceptance of Community Area Partnership Agreement

Warminster & Villages **Community Area Partnership:**

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed Digby Barker..... Chairman
Warminster & Villages Community
Partnership

Date 18 April 2011

Wiltshire Council:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed Chairman
[Name] Area Board

Date

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Warminster Area Board - Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Items
30 June 2011	Portfolio Holder, to be confirmed	Corsley Centre	<ul style="list-style-type: none"> • Campus Project - To receive an update on the project and to agree to set up steering groups in those areas where campuses are proposed. • Queen Elizabeth II Playing Field Initiative - To identify fields that the community feel should be protected
01 September 2011	Stuart Wheeler Leisure, Sport and Culture	Chapmanslade Village Hall	<ul style="list-style-type: none"> • Delegated powers to Community Area Manager - To review the maximum amount of expenditure not to be exceeded as agreed at 10 March 2011 meeting • New Waste and Recycling Collection Service - To receive an update on this scheme.
10 November 2011	John Brady Economic Development, Planning and Housing	Christ Church Hall	

Date	Cabinet Member Attending	Location	
12 January 2012	Dick Tonge Highways and Transport	Codford Village Hall	<ul style="list-style-type: none"> • Community Area Grants – To receive presentation from successful grant applicants.
8 March 2012	Jane Scott Leader	Warminster Assembly Rooms	

Chairman:

Community Area Manager:

Democratic Services Officer:

Service Director:

Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)

Jacqui Abbott (jacqui.abbott@wiltshire.gov.uk)

Marie Gondlach (marie.gondlach@wiltshire.gov.uk)

Barry Pirie (barry.pirie@wiltshire.gov.uk)